

Application for Driveway/Curb Permit

Applicants Name _____

Property Owner Name _____

Address _____

Description of Lot, Lots or parcels of ground in front of which the driveway entrance shall be built:

I agree that the Driveway/Curb will be constructed in accordance with Chapter 140 "CURB CUTS AND DRIVEWAYS", as stated in the Conrad City Code of Ordinances.

Date _____ Signature _____

Office Use Only

Application _____ Approved _____ Denied (reason for denial attached)

Authorized Signature _____

CHAPTER 140

CURB CUTS AND DRIVEWAYS

140.01 Curb Cuts

140.02 Driveways

140.01 CURB CUTS. No person shall cut or remove a curb without first obtaining consent from the Council. All curb cuts and openings shall be made in accordance with the following:

1. Curb openings shall be placed on the center of existing or proposed driveways. No opening, however, shall extend beyond the sidelines of the owner's premises.
2. The curb opening for a single drive shall not be less than sixteen (16) feet nor more than twenty (20) feet and the opening for a double drive shall not exceed twenty-four (24) feet in width. In general, only one (1) opening shall be granted per residence in residential areas. The Council may grant additional openings in special cases such as for large corner lots, etc. The width and number of curb openings for business and commercial places shall be determined as to the needs by the Council.
3. If a curb cut is required, a six (6) inch compacted granular fill is required under the street portion of the cut.

140.02 DRIVEWAYS. No person shall construct or reconstruct the driveway entrance lying between the curb and the street line with concrete or asphalt surfacing without first obtaining a permit from the City. There is no fee required for the driveway permit. The application for a driveway permit shall contain the name of the owner of the property, a description of the lot, lots or parcels of ground in front of which the driveway entrance is to be built, and a statement that the entrance will be constructed in accordance with the following:

1. The driveway width at the owner's property line shall not be less than ten (10) feet for a single drive and not less than eighteen (18) feet for double drives. Where possible, no drives shall be placed nearer than three (3) feet to the side lines of the owner's premises.
2. All driveway entrances shall be constructed in accordance with the plans prepared by the Street Superintendent. Concrete driveway entrances shall have a minimum thickness of five (5) inches. The concrete shall be air-entrained and shall otherwise meet the requirements of the City. A one-half (1/2) inch asphaltic expansion joint shall be placed on each side of the public sidewalk.
3. All driveway entrances shall be inspected by the Street Superintendent for proper grade and sub-grade preparations prior to the placing of the concrete or asphalt slabs. Failure of the property owner to build or have built a driveway entrance in accordance with this chapter shall nullify the permit and subject the entrance to removal.