

January 14, 2002

The Conrad City Council met in regular session on 01-14-02 in Council Chambers. Answering roll call was Shauna Callaway, Bill Gearhart, Robert Lutes, LeAnn Lynch, and Steve Mugge. Mayor Sanderson called the meeting to order at 7:00 P.M. and began with the pledge of allegiance to the flag.

Minutes from the 12-10-01 meeting were approved as published. Mugge motioned and Callaway seconded to approve the clerks report and place on file for audit. Ayes 5. Lutes motioned and Mugge seconded to adopt resolution #100-01.02 "Authorizing the City Clerk to move money from the Water Fund to the Maple Ave. Water Line Project Fund." Ayes: Callaway, Gearhart, Lutes, Lynch, Mugge. Nays: none. Lutes motioned and Mugge seconded to allow bills and order drawn on the Treasurer for the same. Ayes 5. (List includes expenses for City, Park Board, Library, Museum, Fire Department and B-CERTS)

A-Kleen Towel, service	\$35.75	ILA, dues	110.00
Advanced Water Tech, chemical	756.70	Iowa One Call, locates	17.00
Alliant, utilities (2 months)	9939.55	IRWA, dues	225.00
Apex, office supply	62.56	Jensen Builders, pay request #2	15110.28
BDL Excavating	18088.00	Kibby Hardware, misc.	23.23
Birders World	21.38	Robert Klein, lease	150.00
Dustin Blackburn, mowing	90.00	Don Kliebenstein, legal	1469.00
Bob's Farm Center, diesel	140.18	Lee Mowing, mowing	747.00
Casey's, gas	129.28	LGI, lab	231.58
Cellcom, cell phones	89.94	Matt Parrott, office supply	119.15
Central Iowa Dist, supplies	193.78	McNair Body, repairs	619.53
Chemicals Dependency, 1/2 allocation	750.00	Menards, supply	16.86
Chief Supply, BCERT supply	354.49	Michael Todd, signs/supply	462.08
Concrete Foundations, pay request	18285.60	Mid-States Supply, charts	120.50
Conrad Auto Supply, misc.	160.05	MIW, recycling processing	227.71
Conrad Cemetery, allocation	750.00	Moler Sanitation, recycling/garbage	103.00
Conrad Foods, supplies	33.16	Municipal Supply, repair kits	359.07
Conrad Ins., insurance	55.00	On Fire, trousers	369.00
Conrad Main Street, investment	6000.00	Operation Threshold, allocation	250.00
D.C. Sharp, mowing	120.00	Petty Cash, library exp.	52.48
Eddy-Walker, sweeper supplies	103.43	Radio Communication, repairs	229.26
Electric Supply, fuses	91.75	The Record, publications	74.98
E.B.S., library exp.	72.99	S.L. Baumeier, final pay on WCE	15613.03
First National Bank, library exp.	108.25	Schiebel Electric, repairs	34.21
Gehrke Quarries, rock	161.00	Dale Smith, lumber	24.89
Grundy Co. Landfill, fees	878.42	State of Iowa, 4 <sup>th</sup> qtr tax	863.64
Grundy Co. Sheriff, contract	3333.33	Steckelberg Vet, animal control	40.00
Hanzelka Service, parts	224.77	The Iowan, periodical	18.95
Heart of IA, phone	722.17	Shane Tiernan, administration	15.00
Home, periodical	18.94	TSC, snow plow maint.	26.96
Hygienic Labs, lab	45.00	U.S. Postmaster, postage	150.75
IMFOA, dues	30.00	Video by Cycling, library videos	256.00
Ingram Book Co, library books	1421.73	YM, periodical	12.97
Invensys Metering, contract	750.00	Wages, 12-11-01 to 01-14-02	<u>16134.44</u>
Iowa Builders Supply, lumber	596.95		
Iowa League of Cities, registration	25.00	Total Expenses	\$118,916.70

Expenses per fund: General \$24,591.07, Road Use Tax \$9,832.58, TIF \$6,000.00, Employer Exp. \$826.74, Maple Ave Water Main \$13,609.00, Wolf Creek Estates \$15,733.03, Duesenberg Drive \$15,110.28, Maple Ave. \$18,285.60, Water \$7,823.26, Sewer \$7,105.14.

December 2001 receipts per fund: General \$54,378.49, RUT \$7,499.23, TIF \$4,851.39, Debt Service \$1,578.61, Employer Exp. \$397.55, Main Street Light Project \$239.33, Water \$3,329.74, Sewer \$1,544.32. Total revenues: \$73,818.66.

Joel Danielson, Conrad Park Board presented their annual budget request for Fiscal Year 2003.

Building permits were as follows: Richard Svendson, 8X8 utility shed, \$200.00.

Council member Lutes motioned to accept a change order to the contract with S.L. Baumeier for the Wolf Creek Estates II Addition resulting in an addition \$5340.00 for grading and dirt work. Mugge seconded the motion. Ayes: 5. Council member Gearhart motioned and Lutes seconded to adopt resolution #101-01.02 "Accepting the Engineers statement of substantial completion of the Wolf Creek Estates II Addition." Ayes: Callaway, Gearhart, Lutes, Lynch, Mugge. Nays: none. Council then approved a final payment to S.L. Baumeier in the amount of \$15,613.03 in a motion by Mugge, seconded by Gearhart. Ayes: 5.

After determining that the work had been completed on the Maple Avenue Water Line, Mugge motioned to make final payment in the amount of \$8609.00 to BDL Excavating, Lutes seconded. Ayes: 5.

Mugge motioned and Callaway seconded to appoint Don Kliebenstein as the City Attorney and to set his annual retainer for 2002 at \$1250.00. Ayes: 5.

Gearhart motioned and Lutes seconded to adopt resolution #102-01.02 "Appointing First State Bank as the cities official depository for 2002." Ayes: Callaway, Gearhart, Lutes, Lynch, Mugge.

Lutes motioned and Mugge seconded to appoint The Record as the cities official newspaper for publications for 2002. Ayes: 5.

Mugge motioned and Lynch seconded to enter into a two year Lease with Robert and JoAnn Klein for the property that is currently being used as the cities burn site. Ayes: 5.

Gearhart motioned and Mugge seconded to enter into an agreement with the Animal Rescue League for animal control purposes. Ayes: 5.

Council agreed to move the street light on the corner of Grundy and Main Street to a pole by the well house on Jennings Street.

Engineer Gary Sindalar presented council with final costs and assessments for the Duesenberg Drive and the Maple Avenue paving projects. Lutes motioned and Mugge seconded to adopt resolution #103-01.02 "Accepting work covering the Duesenberg Drive Pavement Improvements Project." Ayes: Callaway, Gearhart, Lutes, Lynch, Mugge. Nays: none. Mugge then motioned and Gearhart seconded to adopt resolution #104-01.02 "Adopting Final Assessment Schedule for the Duesenberg Drive Pavement Improvement Project and Amending, Confirming and Levying the Assessments." Ayes: Callaway, Gearhart, Lutes, Lynch, Mugge. Nays: None.

Gearhart motioned, and Mugge seconded to adopt resolution #105-01.02 "Accepting work covering the Maple Avenue Improvement Project." Ayes: Callaway, Gearhart, Lutes, Lynch, Mugge. Nays: none. Lutes then motioned and Callaway seconded to adopt resolution #106-01.02 "Adopting Final Assessment Schedule for the Maple Avenue Paving Project and Amending, Confirming and Levying for Assessments." Ayes: Callaway, Gearhart, Lutes, Lynch, Mugge. Nays: none.

Brian DeSilva, representing the Alice Church of God, requested Council to take action on a driveway cut that had not been done properly when the Maple Avenue Paving Project was completed. Brian had requested that a 24' driveway drop be cut into the curb on the Church parsonage property located at 217 North Vernon. Council promised that in the spring of 2002, when dirt work was being completed, the curb would be ground down to meet the specifications mentioned. Council further expressed their desire for Ryken Engineering to incur the expenses involved in the correction.

The personnel committee, after annual reviews, presented recommendations for city employees, Gary Moler, Bruce Marble, and Denise Hoy. Gearhart motioned and Mugge seconded to approve the following recommendations for Fiscal Year 2003: Gary Moler, a raise of \$.54 per hour, and approved his retirement for September 30<sup>th</sup>, 2002 with three weeks of paid vacation; Bruce Marble, a raise of \$.60 per hour; Denise Hoy, a raise of \$1000 per year. Employees will also gain two paid floating holidays per year. Ayes: 5. Nays: none.

Mayor Sanderson made committee appointments for Council and approved the following other appointments: Barb Miller, Betty Wood, Judy Molloy to the Historical Preservation Commission for three year terms; Chris Weise, Rich Stone to the Board of Adjustments for five year terms; Becky Hedlund, Karen Hines, Jerry Miller to the Planning and Zoning Commission for three year terms.

With no further business, meeting was adjourned in a motion at 8:40 p.m.

Kenny Sanderson, Mayor

  
Denise L. Hoy, Clerk