

Grabe informed the council that now was an excellent time to consider building a new water tower as prices for construction and materials had been considerably reduced from recent years. He said that to build a 250,000 gallon elevated-tower the cost would be approximately \$240,000. This item was tabled.

Discussion was held concerning the lost revenue in water consumption. The water currently being pumped by the city was about 30% more than was being collected in revenue by the clerk. Gearhart stated he would ask Kruse to read the city water meters during early morning hours when the pumping would be at a minimum to try and determine if there was a possible broken line that was not showing up. Moler was also instructed to determine the cost of a bulk purchase of water meters to see if it would be feasible for the city to own all of the water meters in town, thus eliminating all old and worn out meters now privately owned.

Motion by Zern to adjourn; second by Schiebel. Carried.

  
Bill Gearhart, Mayor

Attest: \_\_\_\_\_  
Steve M. Metge  
Clerk Pro-tem

REGULAR MEETING  
July 9, 1984

The regular meeting of the Conrad City Council was called to order by Mayor Gearhart at 7:00 P.M. in the council chambers.

Council meembers present: Schiebel, King, Lutes and Zern.  
Absent: Reece

Others present: Bill Grabe, Rilla Fox, Gary Moler, Don Kliebenstein, Dan Dietch and Jackie Stevens.

The minutes of the previous meeting were approved as read. The minutes of the June 26 special meeting were approved as read.

The treasurer's report was accepted in a motion by King, second by Lutes. Carried.

The finance committee presented the following bills:

Jeff Skartvedt	Salary 6/8-6/14/84	157.70
U. S. Post Office	Stamps	20.00
Time Insurance Co.	Premium 7/84	350.00
U. S. Post Office	Post cards	4.55
Jeff Skartvedt	Salary 6/15-6/21/84	165.87
Jeff Skartvedt	Salary 6/22-6/28/84	157.70
Craig R. Vinton	Salary 6/84	408.82
Reva Ladehoff	Cleaning 6/22/84	10.00
Brian Mohr	Treas. salary 4th qtr. FY 84	150.00
City of Conrad's Bond Checking Acct.	Coupon payment	518.75
First State Bank	Fed. WH 6/84	556.50
IPERS/FOAB	SS 6/84	684.10
IPERS	IPERS 6/84	516.28
Treasurer, State of Iowa	State WH 2nd qtr.	442.35
Iowa Electric Light and Power	Bills 5/16-6/15/84	1,887.93
General Telephone	Bills 6/84	202.42
Bill Gearhart	Mayor's salary 2nd qtr.	300.00
Bob Zern	Council salary 2nd qtr.	67.50
Dorothy King	" " " "	92.50
Verne Reece	" " " "	146.40
Alan Schiebel	" " " "	92.50
Robert Lutes	" " " "	50.00
Jeff Skartvedt	Salary 6/29-7/5/84	167.94
Jeff Skartvedt	Salary 7/6-7/12/84	164.24
David R. Colin	Salary 7/1-7/14/84	99.55
U. S. Post Office	Stamps	59.00
Conrad Library	Copies April, May, June '84	39.10
Steve Metge	Clerk pro-tem 6/26/84	15.00
Kibby, Inc.	Hdware & supplies 6/84	291.21
Iowa Conservation Commission	Trees/Blythe Park	32.50

Kliebenstein, Heronimus & Schmidt	2nd quarter	275.00
RGC Printing Co.	W/S billing cards	83.25
Cessford Construction	Roadstone	35.06
Craig Vinton	Salary 7/6 & 7/7/84	97.03
Conrad Sales Co., Inc.	Pulley, belt, washers	24.89
Conrad NAPA Auto Supply	Brake kit & filter	32.38
Clapsaddle-Garber Associates	Revision of map & 12 prints	72.00
Water Environment Technology, Inc.	Operation w/w facility 6/84	550.00
Conrad Record	Publications 6/84	51.00
Marshall Office Supply	Supplies	6.72
HACH	Supplies	23.82
Acco	Lime, HFS acid, chlorine	225.50
Purolator Courier	Transport water samples	39.80
Clarey's Safety Equipment	Equip./fire dept.	64.90
Bob's Farm Center	Gal. Poast/Blythe Park	105.00
Smeal Fire Equipment Co.	12 pr. gloves/fire dept.	68.13
Conrad Pharmacy	Batteries	7.60
Schiebel Electric	Ground rod clamp	3.65
Charlie's Market	Supplies	17.50
League of Iowa Municipalities	Dues FY '84 - '85	273.27
Conrad Cooperative	Lumber	17.74
Friday's	Gas 6 & 7/84	29.16
Schleisman DX Station	Gas 6/84	99.34
Grundy County Auditor	Landfill 7/84	662.25

Motion by King, second by Schiebel that the above bills be accepted and warrants drawn on the same. Carried.

Rilla Fox asked that the block of Main Street from Center to Grundy be blocked off on July 20 instead of July 13 from 4:30 till 9:30 p.m. instead of 5:30 till 10:30 p.m. for a merchants retail sidewalk sale. The council agreed to this change.

Bill Grabe of Clapsaddle-Garber Associates presented two written proposals for engineering services- -1) To prepare a city-wide storm sewer plan at a cost of \$5615 and, 2) To prepare a capital improvements plan at a cost of \$3560. Grabe highlighted the need to compile a contour map on the storm-sewer plan in order to accomplish the further steps of identifying drainage areas, calculating runoff and capacity of existing storm sewer and suggesting improvements. Lutes asked about combining the contour map and the city map. Grabe stated he had originally planned on using a smaller scale map but it probably could be incorporated. Zern asked whether the plan will give set building specifications. Grabe replied that the plan will not set building specifications but it will recommend sizes for storm sewer installations.

In regard to the Capital Improvements Plan, Grabe stated the CGA would provide specific project information and improvements on the water system, sanitary sewer, and streets and drainage. The city would be responsible for equipment, replacements, etc. CGA would put together a preliminary report, discuss it with the council and then prepare a final report. The final report/plan could be updated yearly. Cost of updating would depend on what type of changes were made.

Grabe stated that Jack Clapsaddle had done the last city-wide storm sewer study about 22 years ago and had recommended a five-year storm design. Grabe recommended increasing it to a ten-year storm design.

Grabe recommended that the council implement the storm sewer plan before the capital improvements plan. These plans would include everything within the corporate limits. The council agreed to let CGA know their decision concerning these plans.

Gearhart asked Grabe whether ground water coming up through the street could break up the street. This is occurring on South Main Street. Grabe said there is a possibility that the ground water coming through the street could possibly break it up. The council discussed the placement of the present non-functioning tile and location of the spring. The council agreed to have Grabe check CGA records for the location of the tile on this street and determine why it is not working.

Moler reported that he had checked the wells at night. One pump was running during the 16 times checked, so we do not appear to be losing water there.

The restroom sign has arrived and will be put up. Gearhart reported that Carol Whipple has suggested that the red sign on the front of the building be taken down and a sign be made indicating city offices and restroom.

Jim Tedrow representing Water Products Company of Des Moines presented the Rockwell Water Meters. Tedrow stated that a good percentage of loss is due to old gear-driven meters not working properly, causing inaccuracy of 25-40 percent. Samples of two Rockwell Water Meters were shown--1) Sealed register water meter and, 2) Remote readout system. The registers are magnetic, no batteries. The working parts lift out as a single unit, simplifying repair. There is a 25-year warranty on the main case and register and a 15-year warranty on the working parts. Each meter is dated and has a serial number.

Tedrow stated that a typical water loss for a town is 14-15-16 percent. He estimated that revenues could be raised 20 percent by installation of these meters. Rockwell Water Meters are used in a number of Iowa towns, including Gladbrook, Union, Eldora, Grundy Center and Cedar Rapids.

Gearhart stated that presently the meters belong to the property owners. Tedrow stated that old meters can be tested for accuracy and he recommended rebuilding any meter older than 10 years. There would need to be sent in and cost would be approximately \$19-20 to rebuild.

If any property owner was interested in selling their present meter, Tedrow would have a source for this.

On a possible total of 300 meters sold, Tedrow quoted a price of \$31.95 per meter or \$42.95 for a meter with a remote outside register.

Moler stated that about 400,000 gallons of water have been used so far this summer. Tedrow stated that a city should never have any unmetered water and suggested that all city facilities be metered.

The council agreed to meter all city facilities and have Tedrow assist Moler in this. The council also agreed to have Tedrow assist Moler in checking some of the meters of larger users--school, nursing home, etc. The purchase of replacement meters was tabled for future decision.

Gearhart pointed out the need for a magnetic locator to help locate curb-stop water connection valves. The purchase of a HeliFlux Magnetic Locator, Model GA-52, for \$550 from Tedrow was approved.

After Tedrow left, Moler stated his contact with Rockwell has been positive and that they provide good service; in addition, Tedrow is a certified operator and experienced in this field.

There was a motion by Zern and second by Lutes to adopt Ordinance #162, the residential zoning ordinance. Roll call vote was: 4 ayes, no nays. Motion carried.

The ordinance was moved from the first to the third reading in a motion by Zern, second by Lutes. Roll call vote was: 4 ayes, no nays. Motion carried.

Kliebenstein reported that he had talked with Dow-Sat. They will be here in July to start wiring and will definitely be done before the end of the year. The four communities of Gladbrook, Garwin, Beaman and Conrad will be serviced with one receiving station. Dow-Sat will send a surety bond after getting a copy of the ordinance. Dow-Sat will also be billed for all costs involved, including publishing. Channel 11 is not listed in the ordinance. Kliebenstein reported that he believed this was an oversight and that Channel 11 has to be given to the city. Kliebenstein will call Dow-Sat and clarify whether or not Channel 11 will be received and will report to Mayor Gearhart if there is a problem.

There was a motion by King, second by Lutes to adopt Ordinance #163, the cable television ordinance, amended with the insertion of Channel 11 in Paragraph K. Roll call vote was: 4 ayes, no nays. Motion carried.

Upon the same conditions, the ordinance was moved from the first to the third reading in a motion by King, second by Lutes. Roll call vote was: 4 ayes, no nays. motion carried.

King provided background information on the pledging of funds for municipal deposit. She explained new banking procedures which are set up to insure the safety of public funds. At the time the Bloomfield, Iowa, bank failed, Iowa banks were assessed according to their assets on deposit. Effective July 1, 1984, the law has changed and now requires each bank to secure the deposit of public funds by pledging qualified securities. The market value of the pledged securities must be at least 110 percent of the amount of public funds not covered by FDIC insurance.

King stated that the First State Bank has chosen to enter an agreement with Merchants National Bank of Cedar Rapids to provide definite securities for municipal deposits.

Motion by Schiebel, second by Lutes to set the ceiling for deposit at First State Bank at \$700,000. Motion carried.

The motion adopted relative to deposits of public funds in the First State Bank on January 9, 1984 is hereby rescinded.

King suggested that another person, in addition to City Clerk Carol Whipple, be authorized to sign on the checking account. The council agreed that the mayor should be authorized to sign on the account, also. Kliebenstein recommended verifying the amount of bond on the city clerk and suggested that both the clerk and the mayor be bonded for \$500,000 to \$700,000. Gearhart will ask Bob Klein to attend the next city council meeting to review insurance coverage and bonding.

Dan Dietch inquired about the notice in the Conrad Record asking for bids for city maintenance and construction for the next year and whether the city was going to be in need of concrete work. Gearhart indicated the city was not in need of concrete work and Kliebenstein stated that city officials can do up to \$1000 in business for their city without going through the bidding process. If a bidding process is used, city officials can do an unlimited amount of business with the city.

Schiebel asked Rilla Fox to print a ad in the Conrad Record asking that anyone who paid to have a driveway seal-coated last summer, should leave their name at the city office if they are not satisfied.

Moler reported that he is qualified to run both the water and sewer facilities and that SERCO will only be needed for a few of the lab tests.

Motion by Lutes, second by King to accept the proposal of CGA for engineering services to prepare a city-wide storm sewer plan. Carried.

Jackie Stevens opened the following three bids:

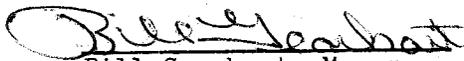
- (1) Gearhart Machine & Welding, Conrad, Iowa  
General maintenance, welding, metal fabrication and mechanical work at \$22.50 per hour plus material and parts from July 1, 1984 until July 1, 1985.
- (2) Schiebel Electric & Appliance, Conrad, Iowa  
Labor bid for work on city maintenance or construction from July 1, 1984 to July 1, 1985 will be at the rate of \$21.00 per hour. Material will be priced according to trade service publication pricing service.
- (3) John's Garage, Conrad, Iowa  
Repairs, labor or mechanic service are \$20.00 per hour. All parts, merchandise and other materials are extra. Prices effective July 1, 1984 to July 1, 1985.

Motion by Lutes, second by Zern to accept the three bids. Motion carried.

The council discussed the length of time taken by Bill Hartwig to complete projects. The council recommended putting a time limit on projects to be done.

The water line problem on Church Street between Grundy and Maple was discussed. The city map shows a one-inch line running up Church Street. The council agreed to have Bill Hartwig Excavating extend the existing one-inch line into the main line by the next council meeting.

Motion to adjourn by Zern, second by King. Carried.

  
Bill Gearhart, Mayor

Attest: \_\_\_\_\_  
Jackie Stevens  
Clerk Pro-tem

+++++

+++++

Conrad City Council  
August 13, 1984

The regular meeting of the City Council was called to order by Mayor Gearhart at 7:15 P.M. in the council chambers.

Council members present: Zern, King, Reece, Schiebel, Lutes  
Others present: Gary Moler, Bob Klein, Doug Kruse, Pearl Miller, Rilla Fox, Don Kliebenstein and Bob Kruse

The minutes were approved with the correction that Gary Moler is not as yet certified *for waste water.*

Treasurer's report was approved in a motion by Schiebel, second by Reece. Carried.

The finance committee presented the following bills:

Jeff Skartvedt	Salary 7/13-7/19/84	171.34
Time Insurance Co.	Premium 8/84	350.00
City of Conrad's Bond Checking Acct.	Coupon payment	206.25
Conrad Independent Insurance	Package renewal 7/84-7/85	6,696.00
Jeff Skartvedt	Salary 7/20-7/26/84	164.24
Reva Ladehoff	Cleaning 7/84	12.38
David Colin	Salary 7/18-20,27,28/84	174.83
Treasurer, State of Iowa	Sales tax-2nd qtr. '84	385.52
Conrad Library	Budget allot. 1st 1/2 FY '85	11,325.00
Conrad Cemetery	" " " " "	350.00
Conrad Park Board	" " " " "	5,000.00
Operation Threshold	" " " " "	250.00
Chemical Dependency Service Center	" " " " "	550.00
Jeff Skartvedt	Salary 7/27-8/2/84	164.24
Iowa Electric Light and Power	Bills 6/15-7/17/84	2,033.76
First State Bank	Fed WH 7/84	557.50
Treasurer, State of Iowa	State WH 7/84	156.61
IPERS/FOAB	S S 7/84	664.57
IPERS	IPERS 7/84	518.87
General Telephone	Bills 7/84	206.20
David R. Colin	Salary 8/3 & 4/84	63.94
Jeff Skartvedt	Salary 8/3-8/9/84	146.55
Wal-Mart	Fan/sewer plant	17.10
Jackie Stevens	Clerk pro-tem	30.00
Kibby, Inc.	Hdware & supplies 7/84	102.97
D & W TV & Appliance	Solder work	5.00
Bill Hartwig Excavating	Dig valves/raise manholes	310.00
Schiebel Electric	Repairs	644.25
John's Garage	Change fuel filter	17.38
Conrad Pharmacy	Film & supplies	46.53
Conrad Fire Department	4th qtr. '84	692.00
Conrad Sales Co., Inc.	Pulley, spring, labor	29.43
Kadner Farms, Inc.	Haul sludge	270.00
Conrad NAPA Auto Supply	Parts & supplies	40.26
Friday's	Gas 7/84	62.22
Casey's General Store	Gas 5,6,7/84	523.00
Schleisman DX Station	Diesel 7/84	48.53
Gearhart Welding	Repairs	55.00
Conrad Record	Publications 7/84	25.42
Conrad Cooperative	Diesel	19.94