

January 8, 2015

The Conrad City Council met in regular session on 01/08/15 in Council Chambers. Officials present were Council Members Peg Brown, Ryan Callaway, Diane Miller, Brad Murty and Todd Schnathorst. Mayor Jeff Martin called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance. The agenda was approved as presented.

Council member Schnathorst moved, second by Miller, to approve the following consent items: Minutes from the 12/11/14 council meeting; December 2014 clerk's financial reports; Payment of claims totaling \$143,898.69; Liquor License renewal for Casey's General Store. Ayes: 5.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department and B-CERT.

Advantage Admin, benefits	498.34	Library Petty Cash	186.40
Airgas, lease	101.50	Menards, supply	23.16
Alliant, utilities	6,265.16	Micro Marketing, books	111.98
Bank of America, fuel	50.00	Mid-America, publishing	89.05
Bankers Leasing, copier lease	115.00	Mid-State Supply, supply	166.14
Bob's Farm Center, fuel	69.41	Moler Sanitation, services	206.00
Brown Supply, lights	307.14	Municipal Pipe, contract	1,100.00
CID, supplies	234.20	Premier Office, technology	68.23
CIWA, water	8,498.40	Ryken, engineering	4,955.00
Conrad Auto, misc.	13.37	SL Baumeier, draw2	78,836.70
Conrad Tire, repairs	25.00	School Library, periodical	129.99
Dave Juchems, mileage	17.36	Sebco Books, periodical	333.77
Farm & Ranch, periodical	29.98	Self, periodical	9.97
First National Bank, library supply	276.80	Sensus, annual support	1,570.34
Garden Gate, periodical	39.00	State of Iowa, Sales Tax	2,398.00
Glo-Brite, window cleaning	75.00	Susan Blythe, mileage	15.13
Grundy Co. Sheriff, contract	5,614.79	Test America, lab	451.50
Heart of Iowa, phone/internet	278.02	The Book Farm, books	14.95
Kirby Schmidt, attorney	2,028.00	US Postmaster, postage	134.98
IMFOA, annual dues	40.00	Verizon, cell phone	83.98
Ingram, books	139.71	Wolf Creek Childcare, LOSST	5,985.05
IRS, taxes	5,190.08	Water Deposit refunds	25.88
IA Library Assoc., conference	100.00	Payroll, 11/14/14 to 12/11/14	14,216.20
IPERS, benefit	2,640.03		
Ladehoff Landscape, mow	140.00	Totals Claims	\$143,898.69

December 2014 expenses per fund: General \$19,321; Road Use Tax \$6,675; Employee Benefit \$2,869; LOSST \$11,700; TIF \$9,500; Smith Development \$53,424; Water \$17,933; Sewer \$20,177. Total \$141,599.

December 2014 receipts per fund: General \$100,571; RUT \$8,322; Employee Benefits \$2,260; Local Option \$7,041; TIF \$6,293; Debt Service \$1,698; Water \$3,235; Sewer \$2,263; Sewer Sinking \$8,049; Storm Water Utility \$247. Total \$139,979.

Council agreed to continue audio taping council meetings and instructed the City Clerk to purchase a new recorder.

Council member Murty moved, second by Brown, to renew the burn site lease with JoAnn Klein for the same terms as the current lease. Ayes: 5.

01/08/15 minutes continued

Lee Gallentine, Ryken Engineering, joined the meeting via phone and advised council that the test on the sewer mains in the Smith Development had been completed and passed. He recommended council consider pay estimate to S.L. Baumeier in the amount of \$38,475. Council member Murty moved and Callaway seconded to approve the pay estimate #3 in the amount of \$38,475. Ayes: 5. Council member Schnathorst reminded council and Mark Lamar that the contract was still in default and that the penalty to date was \$24,800.

Council member Callaway informed council that he spoke with Leon Yantis from Ritchie Industries regarding the fire apparatus on the east wall of Ritchie's protruding into the city alleyway. Mr. Yantis has spoken to the contractor and the valve outlets can be moved to the south side of the building. The large one can be removed and will only be put on when testing is necessary. The stainless steel outlet can be shortened to not project so far into the alleyway. This will resolve the concerns of encroachment on the alleyway.

Council member Schnathorst moved, second by Callaway, to appoint Brett Purvis and Cynthia Hunt to the Park Board for a 3 year term expiring 12/31/17, and to appoint Jen Gallentine to fill the unexpired term vacated by Jody Anderson, term expiring 12/31/15. Ayes: 5.

Search for a new Zoning Administrator to replace Shane Tiernan is ongoing. Clerk Hoy was instructed by council to survey other cities of similar size to see what they charge for building permits.

The Personnel Committee reported that personnel reviews had been completed with Bruce Marble, Nick Kitzman and Denise Hoy. The Committee recommended a 4% increase in wages and insurance allowances commencing on 7/1/15 for all three full time employees. Council member Schnathorst approved the increase as recommended and Murty seconded. Ayes: 5.

Council member Schnathorst moved to approve a 4% increase to commence on 7/1/15 for part-time employees Betty Haker and Jennifer Yantis, second by Callaway. Ayes: 5.

With no further business evident, meeting was adjourned at 7:21 PM.

Jeff Martin, Mayor

Denise L. Hoy, Clerk/Administrator