

January 10, 2005

The Conrad City Council met in regular session on 1/10/05 at the Conrad Municipal Building. Answering roll call was Shauna Callaway, Bill Gearhart, LeAnn Lynch, and Al Stewart. Absent: James Barger. Mayor Sanderson called the meeting to order at 7:00 P.M and began with the Pledge of Allegiance.

Minutes from the 12/13/04 meeting were approved as published. Lynch motioned and Stewart seconded to approve the clerks report and place on file for audit. Ayes – 4; nays – 0. Stewart motioned and Lynch seconded to set the 2005 retainer fee for Don Kliebenstein at \$1100, and to include it in the bills being considered for payment. Ayes – 4; nays – 0. Lynch motioned and Stewart seconded to allow bills and order drawn on the Treasurer for the same. Ayes – 4; nays – 0. (List includes expenses for City, Park Board, Library, Museum, Fire Department and B-CERTS)

A & B Construction, housing rehab	4680.00	INGRAM, books	856.66
A-Kleen Towel, service	37.25	Inventory Trading, B-CERTS shirts	73.00
Alliant, utilities	6472.66	League of Cities, DATA dues	30.00
American Red Cross, training	92.00	Jack & Jill, periodical	22.95
Anderson-Bierman, housing rehab	15079.60	Kids, periodical	12.00
Apex, office supply	184.37	Bob Klein, lease	200.00
Backyard Living, periodical	9.98	Don Kliebenstein, attorney	1122.00
Birder's World, periodical	24.95	Library Petty Cash	127.75
Bob's Farm Center, diesel	70.78	M'town Paramedics, supplies	85.63
Casey's, gas	182.18	Mary Jones, refund	1.80
CID, supplies	121.75	McNair Wrecker, towing chg	40.00
Chemical Dependency, allocation	750.00	Midwest Wireless, cell phones	72.29
Conrad Auto, supplies	23.85	Moler Sanitation, recycling	208.00
Conrad Cemetery, allocation	1000.00	Municipal Emergency, bunker gear	108.01
Conrad Ind. Ins., bond	133.00	O, The Oprah Magazine, periodical	19.97
Darwin VanHauen, refund	60.30	Papercrafts, periodical	17.97
Farm Plan, well house heater	221.90	The Record, publications	236.29
First National, library exp	237.21	Sensus Metering, support	1000.00
Grundy Co. Sheriff, contract	3833.50	Simmering-Cory, lead testing	1560.00
Hanzelka Service, repairs	6.00	Test America, lab	102.00
HCI Medical, batteries	32.00	Postmaster, utility bills/rent	136.70
Heart of Iowa, phone/internet	501.76	Wolf Creek Child Care, allocation	951.46
Heritage Microfilm, microfilm	61.80	World Media Express, books	239.17
Denise Hoy, mileage	61.50	Wages, 12-14-04 to 1-10-05	<u>13651.88</u>
Hygienic Lab, lab	30.00	Totals	\$54,783.87

Expenses per fund: General \$20,237.08, Road Use Tax \$2838.46, Employee Benefit \$1396.70, LOSST \$951.46, Housing Rehab \$21,319.60, Water \$3608.58, Sewer \$4431.99. December 2004 receipts per fund: General \$13,474.09, RUT \$7198.44, Employee Benefits \$529.49, LOSST \$4814.23, TIF \$1232.44, Debt Service \$3814.58, Housing Rehab \$7137.00, Water \$1184.65, Sewer \$1090.92. Total revenues: \$40,475.84.

The Park Board, Library Board and B-CERTS made budget requests for the 2006 Fiscal year. Other requests were from the Conrad Cemetery, and Chemical Dependency Center. The Finance Committee will take the requests under consideration for Council approval.

The Library Board was present to address council concerns stated at an earlier meeting in regards to the proposed new library building. The concerns and Library Board comments made are outlined below.

1. Operating Budget for new facility
  - o The Board does not foresee a change in staffing needs for the current library layout
  - o The Board is currently contacting Alliant Energy, the architect, and other new libraries on utility rate comparisons
2. Design of new building
  - o The size of the library building is not determined by population, but on the current collection, patron visits, and circulation
  - o The current library building is 3300 sq ft and needs to be 5800. The increase in square footage in the proposed library accounts for growth factors
  - o A portion of the new library's square footage is for the meeting room
  - o The current proposed library design is preliminary and may change
  - o Ground breaking is tentatively scheduled for 2006
3. Working with Main Street Neighbors
  - o The Board has and will continue to work with all Main Street businesses
4. Grant Opportunities
  - o Currently looking at grant funding available
  - o Has agreed to contact area grant writers and interview them for hire

Brady Murty presented financial reports for the Wolf Creek Child Care and Preschool. He reported that a new preschool coordinator had been hired which should help in the recruiting efforts. He asked council to consider funding \$41,785 to the child care from LOSST Funds beginning March of 2005. Council will take the request under consideration.

Lynch motioned and Gearhart seconded to approve a final pay request to Anderson-Bierman in the amount of \$15,079.60 and to accept change orders #2 - granting an extension for the project, and #3- increasing the contract amount by \$40.00 to replace rotten boards on the porch. Ayes – 4; nays – 0.

Gearhart motioned and Lynch seconded to approve the following appointments:

- Bob Coulter and Betty Wood to the Museum Board for 3 year terms
- Jerry Miller to the Planning & Zoning Commission for a 3 year term
- Cherie Casady to the Board of Adjustments for a 5 year term

The Planning and Zoning Commission still has two vacancies and will be filled at the next meeting. Ayes – 4; nays – 0.

Lot 16, Wolf Creek Estates was tabled until the February 14, 2005 regular council meeting.

Callaway reported that the personnel committee had conducted personnel reviews and recommended a 3% cost of living raise for Bruce Marble, Nick Kitzman and Denise Hoy for the FY05/06 budget year. Lynch seconded the motion. Ayes – 4; nays – 0.

Gearhart motioned and Stewart seconded to approve a beer permit for Casey's General Store. Ayes – 4; nays – 0.

Council discussed how they would like to coordinate the Capital Improvement Plan (CIP) for Conrad. After discussion it was decided to contact Patrick Callahan, Iowa University, to conduct a goal planning session with council and city departments.

Under other business, items that were discussed were snow removal policies and the hoist and box on the dump truck.

With no further business evident, council adjourned by motion at 8:40 PM.

Kenny Sanderson, Mayor

Denise L. Hoy, City Clerk