

March 13, 2008

The Conrad City Council met in regular session on 03/13/08 in Council Chambers. Officials present were, Council Members Bill Gearhart, Sue McLeland, and Lowell Schleisman. Absent: LeAnn Lynch, Gary Stattler. Mayor Gregg Sharp called the meeting to order at 7:00 PM and opened with the Pledge of Allegiance.

The agenda was approved as posted. Moved by Gearhart, seconded Schleisman, to approve the following consent items: Minutes from the 02/14/08 council meeting; February 2008 clerk's financial report; Payment of claims totaling \$183,582.84. Ayes: 3.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department, and B-CERT.

A-Kleen Towel, service	38.75	Ladehoff Lawn Care, snow removal	1,015.00
Alliant, utilities	7,319.65	Library Petty Cash, misc.	70.83
Alltel, cell phones	84.18	Martha Stewart Living, periodical	28.00
ASI-Modulex, library project	6,780.50	Moler Sanitation, services	120.00
Audio Adventures, audio books	71.94	Monkeytown, supplies	63.45
Bob's Farm Center, trucking/diesel	1,424.27	Moore Medical, supply	30.14
Casey's, gas	168.58	Mother Earth News, periodical	14.95
Conrad Auto, supplies	11.63	Jennifer Paulsen, refund	48.09
Cooking Light, periodical	24.00	Phelan's, library project	31,858.33
Demco, library project	1,083.61	Premier, library contract/service	143.63
Des Moines Stamp, office supply	148.55	The Record, publications	174.49
First National Bank, library items	995.59	RSM McGladrey, 11 computers	11,888.00
Garling Const., library project	62,037.50	Scharnweber, library project	439.70
Glo-Brite Window Cleaning, service	75.00	Scholastic, youth books	144.30
Grundy Co. Sheriff, contract	4,436.08	Andrea Schultz, refund	63.88
Heart of Iowa, phone/internet	344.75	Struxture Architects, fees	2,842.27
Hometown Foods, supplies	6.42	Test America, lab	173.35
Denise Hoy, mileage	66.66	TIME, periodical	29.95
IMFOA, spring conference	65.00	Tri-Anim, BCERT supply	210.47
Ingram, books & supplies	1,195.77	US Postmaster, postage	120.64
Iowa Health, pool registration	70.00	Wolf Creek Childcare, LOST	4,472.33
Jones Library Sales, library project	23,779.75	Wages, 02/15/08 to 3/13/087	17,012.11
Kirk Gross, library project	2,390.75	Totals Claims	\$183,582.84

Expenses per fund: General \$19,536.05; Road Use Tax \$6,013.25; Employee Benefit \$1,654.17; LOST \$4,472.33; Library Bldg Project \$142,867.20; Water \$3,704.76; Sewer \$5,335.08. February 2008 receipts per fund: General \$13,127.95; RUT \$6,879.29; Employee Benefits \$244.23; LOST \$5,470.40; TIF \$583.44; Debt Service \$252.51; Library Building Project \$10,335.74; Water \$983.86; Sewer \$2,597.54. Total \$40,474.96.

Shane Tiernan presented financial reports for Conrad Chamber-Main Street. The reports included the 2008 preliminary budget, project estimates, and a financial summary for 2007. Tiernan talked about some of the expected changes as a result of the merger with the Chamber. They have already started their new sponsorship packages for businesses, and anticipate a successful program.

Tiernan, representing the Conrad Community Development Committee, asked council to consider a Tax Increment Financing (TIF) request from GTR Inc to help renovate and make some necessary improvements to the old library property which will house NuCara Home Care. Estimated project costs are projected to be \$40,000 and GTR has agreed to a minimum assessment agreement of \$76,000. After discussion Council Member Gearhart moved, Schleisman seconded, to proceed with a formal resolution to provide a TIF grant to GTR in the amount of approximately \$16,000 for this project. Ayes: 3; nays: none. City Admin/Clerk Hoy was instructed to contact the bonding attorney to obtain paper work to finalize the transaction.

Carol Schmitz presented council with the “Top 5” ideas that were a result of the Navigating Our Future Campaign. The selection committee is seeking individuals that are interested in looking at the “Top 5” and developing a plan to implement the ideas.

NuCara Home Medical asked council to approve an application for the removal of the curb on the south side, and a section on the west side, of the old library building. This would enable them to install an area of diagonal parking and a driveway on the south side, and a driveway on the west side of the building. Council Member McLeland moved to approve the driveway/curb cut application as presented by NuCara Home Medical, Gearhart seconded. Ayes: 3.

Council Member Gearhart moved to reimburse GTR \$200 to remove the remnants of the brick bell tower left on the old library property they obtained from the city, seconded by Schleisman. Ayes: 3.

Council Member Schleisman moved and Gearhart seconded to approve resolution #4-2008.3 “A resolution authorizing the City of Conrad, Iowa to act as fiscal agent for a grant application by the Conrad Grove Recreation Club- DBA Oakwood Gold Club” Ayes: Schleisman, Gearhart, McLeland; nays: none.

Mayor Sharp opened the public hearing on the fiscal year 2009 budget for the City of Conrad at 7:51 pm. After neither hearing nor receiving comments, the public hearing was closed at 7:52 pm.

Council Member Gearhart moved, seconded by Schleisman, to approve resolution #5-2008.3 adopting the fiscal year 2009 budget as presented and published. Ayes: Schleisman, Gearhart, McLeland; nays: none.

Council Member Gearhart moved to accept the first reading of Ordinance #245 “AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF CONRAD, IOWA, 2002 BY AMENDING CHAPTER 69- PARKING REGULATIONS.” Schleisman seconded. Ayes: Schleisman, Gearhart, McLeland; nays: none.

Council Member Schleisman moved, Gearhart seconded, to waive the second and third readings and to adopt said Ordinance #245. The ordinance will become effective upon publication as provided by law. Ayes: Schleisman, Gearhart, McLeland; nays: none.

Council Member McLeland moved, seconded by Schleisman, to appoint Amy Drummer to the Conrad Public Library Board effective 04/01/08. The appointment fills the unexpired term vacated by Keith Graff. Ayes: 3; nays: none.

Council will visit with the Conrad Museum Board regarding the time capsules that were removed from under the bell tower located at the old library property.

With no further business evident, council adjourned at 8:00 PM.

H. Gregg Sharp, Mayor

Denise L. Hoy, Clerk