

March 13, 2014

The Conrad City Council met in regular session on 03/13/14 in Council Chambers. Officials present were Council Members Peg Brown, Ryan Callaway, Diane Miller, and Todd Schnathorst. Absent: Brad Murty. Mayor Jeff Martin called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance. The agenda was approved as presented.

Council member Callaway moved, second by Miller, to approve the following consent items: Minutes from the 02/13/14 council meetings; February 2014 clerk's financial reports; Payment of claims totaling \$86,460.67. Ayes 4.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department and B-CERT.

Alliant, utilities	6,936.08	Library Petty Cash	176.12
Bank of America, fuel/conf.	944.74	Municipal Emergency, gear	997.23
Bankers Leasing, copier lease	115.00	Micro Marketing, books	167.38
Birdwatching, periodical	23.95	Mid America Publishing	229.36
Bob's Farm Center, fuel/snow	2,552.58	Mid-Iowa Coop, fuel	102.56
Brown Supply, supply	309.66	Midwest Group, benefits	35.00
CIWA, water	10,535.70	Mitinet, tech	199.00
Conrad Auto, supplies	20.16	Moler Sanitation, services	210.50
Chamber-Main Street, façade	10,117.00	Monkeytown, supplies	158.16
Data Tech, training	95.00	Municipal Supply, parts	730.65
Dave Juchems, mileage	17.36	National Geographic's, periodical	39.00
First National Bank, library	732.33	Petty Cash, misc.	20.77
Glo-Brite, services	75.00	Popular Mechanics, periodical	12.00
Grant Benson, reimburse	139.78	Premier Office, technology	68.23
Grundy Co. Sheriff, contract	5,398.83	Ryken Engineering, services	9,740.87
GNB, HSA	374.39	Scholastic, books	676.00
Heart of Iowa, phone/internet	450.87	Test America, lab	432.60
Ingram, books	1,067.03	That Place, Fire meeting	387.30
IRS, taxes	5,527.36	The Iowan, periodical	24.00
Public Health, permit	70.00	Postmaster, postage	140.08
Iowa Museum, dues	40.00	Upstart, library	423.35
IPERS, benefit	2,634.57	Verizon, cell phone	84.04
Jordan Hoy, reimburse	200.00	Westrum Leak, services	500.00
KB Underground, repair	3,215.00	Wolf Creek Childcare, LOSST	4,970.29
Kids Discover, periodical	26.95	Payroll, 01/09/14 to 02/13/14	13,326.84
Ladehoff, snow removal	990.00	Totals Claims	\$86,460.67

February 2014 expenses per fund: General \$30,820; Road Use Tax \$6,648; Employee Benefit \$3,254; LOSST \$5,661; Façade \$139,394; Smith/Hartwig \$9,368; Water \$17,176; Sewer \$8,160. Total \$220,481.

February 2014 receipts per fund: General \$1,456; RUT \$10,519; Employee Benefits \$160; Local Option \$6,660; TIF \$471; Debt Service \$116; CDBG \$137,381; Water \$1,757; Sewer \$1,531; Storm Water Utility \$192. Total \$160,243.

3-13-14, council proceedings continued

Mayor Martin opened a public hearing on the FYE 2015 Budget at 7:03 PM. Hearing no oral comments, and receiving no written comments, the hearing was closed at 7:04 PM.

Council member Schnathorst moved, Brown seconded, to adopt resolution 2014-03.1 approving the FYE 2015 Budget as published. Ayes: Callaway, Brown, Schnathorst, Miller. Nays: none.

Council discussed the Fire Departments request for a Casey's credit card to purchase fuel. The item was tabled until the April council meeting so that further information on the logistics of how the card would be accounted for could be discussed.

Then Mayor Martin announced this was the time and place set for hearing and inspection of bids for the proposed 2014 Smith Land Development Improvements Project. Upon investigation, it was found that no persons had appeared and filed objections to the proposed plans, specifications, form of contracts and estimate of cost of such Smith Land Development Infrastructure Improvements Project.

Council member Callaway moved, Schnathorst seconded, to adopt resolution 2014-03.2 "Finally approving and confirming plans, specifications, form of contracts and estimate of cost for the 2014 Smith Land Development Infrastructure Improvements Project". Ayes: Miller, Schnathorst, Brown, Callaway. Nays: none.

The Mayor announced that bids for the construction of the 2014 Smith Land Development Infrastructure Improvements Project had been received by the Engineer, opened and read at 1:30 o'clock p.m., at the City Hall on the 13th day of March, 2014, and that this is the time and place set for the consideration of such bids. The Engineer announced that there were two irregular bids received and Council member Miller, second by Schnathorst, waived the irregularities and instructed the bids be included for consideration. The Engineer reported the results of the bidding on a bid tab spreadsheet and made his recommendations to the Council.

Council member Callaway moved, second by Brown, to adopt resolution 2014-03.3 "Awarding contract for the 2014 Smith Land Development Infrastructure Improvement Project." Contract was awarded to S.L. Baumeier, Gladbrook, Iowa 50635 for Division 1 in the amount of \$279,101 and to Volkens, Inc., Dyersville, Iowa 52040 for Division 2 in the amount of \$79,860. Ayes: Miller, Schnathorst, Brown, Callaway. Nays: none.

Council member Callaway moved, second by Miller, to adopt resolution 2014-03.4 "Fixing the date of meeting for public hearing on the receipt and approval of proposals for the disposal and development of certain City-owned real property in the Conrad Urban Renewal Area for May 8, 2014 at 7:00 PM". Ayes: Miller, Schnathorst, Brown, Callaway. Nays: none.

Council also discussed extending a storm sewer and water line north of the Smith Land Development and tying into Circle Drive. This would help to mitigate storm water issues on Circle Drive and allow for a 6" water loop in the development. Lee Gallentine, Ryken Engineering will secure some prices on these additions from the awarded contractors to possibly add as a change order to the contracts.

Council member Miller moved, second by Brown to adopt resolution 2014-3.5 "A Resolution of Support and Financial Commitment for the Main Street Program in Conrad, Iowa". Ayes: Callaway, Brown, Schnathorst, Miller. Nays: none.

Council member Schnathorst moved, second by Callaway, to adopt resolution 2014-3.6 "A Resolution Repealing Resolution 103-07.02 Prohibiting Left Turns from the Drive south of the Post Office on to Main Street". Ayes: Miller, Schnathorst, Brown, Callaway. Nays: none.

Council member Schnathorst moved, second by Brown, to accept the first reading of Ordinance 263 – "AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CONRAD, IOWA, 2002, BY REPEALING CHAPTER 64, SECTION 03, PERTAINING TO CROSSING CENTER ON MAIN STREET". Ayes: Callaway, Brown, Schnathorst, Miller. Nays: none.

3-13-14, council proceedings continued

Council member Schnathorst moved, second by Callaway to waive the second and third reading of ordinance 263 – “AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CONRAD, IOWA, 2002, BY REPEALING CHAPTER 64, SECTION 03, PERTAINING TO CROSSING CENTER ON MAIN STREET”. Ayes: Miller, Schnathorst, Brown, Callaway. Nays: none.

Council member Schnathorst moved, Miller seconded, to adopt Ordinance 263 – “AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CONRAD, IOWA, 2002, BY REPEALING CHAPTER 64, SECTION 03, PERTAINING TO CROSSING CENTER ON MAIN STREET”. Ayes: Callaway, Brown, Schnathorst, Miller. Nays: none. The ordinance will become effective upon publication.

Council members agreed to move the April 10 council meeting to April 15 due to a conflict.

City Clerk Hoy announced that in April she will be asked to consider being appointed to the Vice President position on the Iowa Municipal Finance Office Association. The appointment is for one year, and upon completion she would move into the Presidency. As part of these appointments there are two conferences she would be expected to attend – this May in Milwaukee, WI and next year in Hanford, CT. Council congratulated her on this accomplishment and acknowledged their support for her in this position.

With no further business evident, meeting was adjourned at 8:20 PM.

Jeff Martin, Mayor

Denise L. Hoy, Clerk/Administrator