

April 12, 2012

The Conrad City Council met in regular session on 04/12/12 in Council Chambers. Officials present were Council Members Peg Brown, Ryan Callaway, Gary Sattler, and Todd Schnathorst. Absent: Brad Murty. Mayor Jeff Martin called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance. The agenda was approved as presented.

Council member Callaway moved, Sattler seconded, to approve the following consent items: Minutes from the 03/08/12 council meeting; March 2012 clerk's financial report; Payment of claims totaling \$69,918.89; Liquor license renewal for RJ's and a beer permit for Casey's General Store; 28E Agreement with Tama County for fire mutual aid; 28E agreements for emergency services with Clay, Felix, Melrose, Palermo, and Vienna Townships; Acknowledged building permits. Ayes: 4.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department and B-CERT.

All American Turf, lawn care	65.55	Keltek, radio exp	75.61
Allen Hospital, services	344.00	Kopsa Construction, roofing	11,185.00
Alliant, utilities	4,713.64	Ladehoff Lawn Care, services	530.00
Bank of America, fuel/conference	167.69	Library Petty Cash, library	117.74
Bernie Poppens, services	20.00	Merl Stewart, earnest down	5,000.00
Bjelland, repairs	453.44	Mid Iowa Coop, fuel	144.71
Bob's Farm Center, fuel	242.99	Midwest Benefits, benefits	427.33
Book Wholesalers, books	5.84	MWO Bank, lock box rent	10.00
Brown Supply, supplies	239.14	Moler Sanitation, services	123.40
CIWA, water	9,267.00	Monkeytown, supplies	41.60
Conrad Auto, supply	186.44	Premier Office, technology	169.00
Conrad Tire, repair	15.00	Reader's Digest, periodical	17.98
DATA Tech, training	95.00	Sandry Fire, test air packs	857.15
Denise Hoy, mileage	16.65	Shane Tiernan, administration	30.00
Denise Isaacson, CPR class	57.00	State of Iowa, tax	3,918.00
First National Bank, library	289.59	Test America, lab	248.12
Gehrke Quarries, rock	419.45	The Iowan, periodical	21.00
Glo-Brite, window clean	75.00	The Record, publications	117.88
Grundy Co. Sheriff, contract	4,991.50	Upstart, SLP	340.80
GNB, HSA payment	430.00	Verizon, cell phone	65.66
Heart of Iowa, phone/internet	338.39	Wellmark BCBS, premiums	1,728.75
Hygienic Lab, lab	36.00	Wolf Creek Childcare, allocation	5,734.20
Ingram, books	553.72	Zehr Enterprises, stump removal	65.00
IRS, Fed/FICA tax	3,161.08	Wages, 12/07/11 to 01/12/12	10,756.33
Iowa One Call, locates	34.20		
IPERS, benefits	1,975.32	Totals Claims	\$69,918.89

March 2012 expenses per fund: General \$43,941.52; Road Use Tax \$8,111.21; Employee Benefit \$2,268.78; LOST \$5,734.20; Water \$14,406.45; Sewer \$9,261.55. Total \$83,723.71.

March 2012 receipts per fund: General \$6,690.16; RUT \$9,964.67; Employee Benefits \$855.54; Local Option \$6,746.12; TIF \$1,427.65; Debt Service \$845.01; Water \$29,233.98; Sewer \$32,757.07; Storm Water Utility \$4,226.63. Total \$92,746.83.

Mayor Martin Proclaimed April 22-28, 2012 as the Week of the Young Child in Conrad, Iowa and encourages all citizens to work to make a good investment in early childhood in Conrad, Iowa.

Mayor Martin opened a public hearing on the proposed Community Development Block Grant Application to the Iowa Economic Development Authority. He announced that the Downtown Revitalization Grant funds would be used for the construction of façade renovation/restoration on buildings located in the downtown business district. The total project costs are estimated at approximately \$770,000. The grant application will be submitted to the Iowa Economic Development Authority by April 27, 2012. The City is requesting \$500,000 in CDBG funds for the proposed project. In addition to the CDBG funds, participating property owners will be contributing a match of approximately 10% of the façade renovation costs attributed to their building. In addition, the City will also be providing a 30% match for the proposed façade renovation work. Compliance with CDBG requirements is met due to the proposed project activities including the removal of blighted influences in the downtown area and alleviating conditions causing blight and deterioration. It will not be necessary to displace or relocate any persons or businesses as a result of the proposed project.

Council member Stattler moved, seconded by Brown, to enter into an agreement with Single Source LLC for services related to the CDBG Block Grant Application. Single Source will be assisting with the preparation of the “Green Streets Criteria, and Plan and Checklist” and the “Slum and Blight Requirements” based on time and material, fees not to exceed \$3,000. Ayes: 4.

Council member Stattler moved, Callaway seconded, to adopt resolution 2012.4-4 “A resolution determining an area of the City to be blighted and that the rehabilitation, conservation, redevelopment, development or combination thereof of the blighted area is necessary in the interest of the public health, safety and welfare of residents of the city”. Ayes: Brown, Callaway, Schnathorst, Stattler. Nays: none.

Council reviewed proposals from Simmering-Cory, Inc. and Iowa Northland Regional Council Of Governments for Administrative services related to the CDBG Downtown Revitalization Project. Upon review and scoring Council member Brown moved, seconded by Schnathorst, to retain the services of Simmering-Cory for Grant Administration in the event Conrad is awarded. Ayes: 4.

Mayor Martin announced the disclosure of land that was purchased, and had been discussed in prior closed sessions. A contract for approximately 20 acres of land, formerly known as the Geise Farm, was entered into at the per acre cost of \$13,500 from Merl Stewart, with \$5000 earnest money paid down. The land will be surveyed by Ryken Engineering at the cost of \$1500 and closing shall take place no later than August 31, 2012.

Gary Stattler, representing the Community Center Committee, briefly updated council as to the status of the study for a new community center. The “Committee” recently presented the idea of placing a facility at the Golf Course connecting the exiting club house, to the Golf Course Membership; however, no commitment by them has yet been made. Mayor Martin clarified that to-date the Council had not made any commitment to this project. It was also stated that a referendum on the matter of a “city owned community center” would be dependent upon how the city proceeds, and how the facility is financed. Stattler said that the strategy of the Committee was to seek the approval of the Golf Course Membership, and then approach Council.

Council member Stattler moved, seconded by Callaway, to replace the existing floats at the wastewater treatment plant with ultrasonic transducers. The cost of the project is \$7635 and will be paid for using sewer reserve funds. Ayes: 4.

Council reviewed and discussed the following project updates.

- Water Tower Painting – It was determined that the water tower painting project should be done within three years.

- Fire Station – Council member Todd Schnathorst announced that he had met with a handful of fire/BCERT members to discuss the “needs” of the departments. They are looking at what they need, and from there will determine when, where and how. Schnathorst expects to meet with them again in 2-3 weeks, and will prepare to review the information with council in June or July.
- Alice Street surfacing/storm sewer project – Council decided to hold off on the Alice Street project for the time being. A future Capital Improvement Planning Session will help determine what projects will take priority, and how they will be financed.

Council member Callaway moved, seconded by Stattler to hold a special planning session, lead by Council member Todd Schnathorst, to focus on Capital Improvement Planning needs. The session will be held Monday April 30, 2012 beginning at 6:30 PM in the Bill Alexander Meeting Room at the Library. Ayes: 4.

Council member Callaway moved, seconded by Schnathorst to instruct attorney Ericka Allen to proceed with the annexation process on the land where the wastewater treatment facility is located. Ayes: 4.

Council member Stattler moved, seconded by Brown to authorize the Mayor and City Clerk to proceeds with steps to hire a full-time temporary summer employee to work maintenance with Bruce and Nick. Ayes: 4.

Mayor Martin set a public hearing on the amendment of the FYE 2012 budget amendment for May 10, 2012 at 7:00 PM.

With no further business evident the meeting was adjourned at 8:10 PM.

Jeff Martin, Mayor

Denise L. Hoy, Clerk/Administrator