

May 08, 2014

The Conrad City Council met in regular session on 05/08/14 in Council Chambers. Officials present were Council Members Peg Brown, Ryan Callaway, Diane Miller, Brad Murty (arrived at 7:10) and Todd Schnathorst. Mayor Jeff Martin called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance. The agenda was approved as presented.

Council member Brown moved, second by Miller, to approve the following consent items: Minutes from the 04/15/14 council meeting; April 2014 clerk's financial reports; Payment of claims totaling \$213,204.50; Approved RJ's Lounge outdoor permit to be moved to the front for Black Dirt Days on June 13 and 14; Acknowledged building permits from Rich Stone and Robert Earney. Ayes: 4.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department and B-CERT.

Alliant, utilities	5,260.83	KB Underground, repair	350.00
Arnold Motor Supply, auto parts	371.34	Ladehoff, snow removal	325.00
Bank of America, fuel/supplies	439.72	Library Petty Cash	191.99
Bankers Leasing, copier lease	115.00	Menards, toilets	512.99
Bob's Farm Center, fuel	199.09	MES, fire gear	979.77
CIWA, water	8,526.30	Micro Marketing, books	129.97
Conrad Auto, supplies	22.16	Mid-America, publishing	132.99
Chamber-Main Street, façade	37,639.00	Mid-Iowa Coop, fuel	116.44
Conrad Tire, repair	186.64	Midwest Group, benefits	805.46
First National Bank, library	370.26	MidwestOne, principal & interest	11,990.63
Gearhart Company, plow truck	566.20	Moler Sanitation, services	209.00
Glo-Brite, services	75.00	Premier Office, technology	68.23
GNB, principal & interest	14,470.32	Ryken Engineering, services	2,840.00
Grundy Co. Recorder, service	57.00	SL Baumeier, services	5,000.00
Grundy Co. Sheriff, contract	5,398.83	Shane Tiernan, bldg permits	30.00
GNB, HSA	374.39	Susan Blythe, mileage	15.13
Heart of Iowa, phone/internet	289.27	Test America, lab	366.45
Hometown Foods, pool supply	19.34	Postmaster, postage	138.38
Ingram, books	265.14	Wolf Creek Childcare, LOSST	4,970.29
IRS, taxes	4,405.84	Payroll, 02/14/14 to 04/15/14	11,766.41
IFA, principal & interest	90,198.50	Totals Claims	\$213,204.50
IPERS, benefit	3,015.20		

April 2014 expenses per fund: General \$52,273; Road Use Tax \$15,276; Employee Benefit \$4,001; LOSST \$4,970; Façade \$3,025; Smith Development \$10,365; Water \$19,276; Sewer \$21,198; Storm Water \$35. Total \$130,419.

April 2014 receipts per fund: General \$99,800; RUT \$7,050; Employee Benefits \$22,103; Local Option \$5,847; TIF \$81,411; Debt Service \$16,732; CDBG \$8,654; Water \$1,554; Sewer \$1,713; Sewer Sinking \$8,512; Storm Water Utility \$168. Total \$253,544.

Orion Gunderson addressed council asking for permission to landscape around the future Freedom Rock for an Eagle Scout project. Orion explained that he would do fundraising for materials and line up people to place the material. Council thanked Orion for his interest in the project and put him in contact with Carol Altenhein, the project coordinator.

Council Member Miller moved, Callaway seconded, to approve written requests made by Angie Martin for Black Dirt Days on June 13 & 14, 2014. Ayes: 4.

05/08/14 minutes continued

Shane Tiernan, CDC, visited with council regarding the timing and role the city would like to play in the new housing development. After discussion, council agreed to appoint Jeff Martin and Ryan Callaway to serve on a task force with the CDC to plan and work with the engineer on layout designs. City Clerk Hoy will work with the Finance Committee and Shane Tiernan to put together a time frame that will be in the best interest of the city for financing the development. Council Member Brown moved, second by Murty, to allow the task force to spend up to \$7,000 on engineering cost for development. The funds will come from the Lot Development Fund. Ayes: 5.

At 7:18 PM Mayor Martin opened a public hearing on the disposition of the Urban Renewal Property (Smith Development). With no oral or written comments the hearing was closed at 7:19 PM.

Council Member Schnathorst moved, second by Brown, to adopt resolution #2014-5.9 "A Resolution Approving the Disposition of Urban Renewal Property". Ayes: Brown, Schnathorst, Callaway, Murty, Miller. Nays: none.

Council Member Callaway moved, second by Schnathorst, to adopt resolution #2014-5.10 "A Resolution Authorizing Economic Development Grant to Conrad Development Corporation" Ayes: Brown, Schnathorst, Callaway, Murty, Miller. Nays: none.

At 7:22 PM Mayor Martin opened the public hearing on the General Obligation Loan Agreement. Hearing no oral or written comments the meeting was closed at 7:23 PM.

Council Member Murty moved, second by Brown, to adopt resolution #2014-5.11 "A Resolution Taking Action with Respect to a General Obligation Corporate Purpose Loan Agreement". Ayes: Brown, Schnathorst, Callaway, Murty, Miller. Nays: none.

Clerk Hoy announced that three Applications for Voluntary Annexation had been received by the City, and the applications were presented to the City Council. Council Member Callaway moved, Schnathorst seconded, to adopt resolution #2014-5.12 "Fixing the date of June 12, 2014 for approval of application for Voluntary Annexation". Ayes: Brown, Schnathorst, Callaway, Murty, Miller. Nays: none.

Council Member Murty moved, second by Callaway, to adopt change order #1 to the Smith Development Infrastructure improvements in the amount of \$135,696 to add two inches of concrete to the street, a watermain loop north to Circle Drive, and a storm sewer drainage north to Circle Drive. The amount includes additional engineering. Ayes: Brown, Schnathorst, Callaway, Murty, Miller. Nays: none.

Council Member Callaway moved, second by Murty, to approve a bid in the amount of \$6520 from KB Underground to connect a 2" watermain to a 6" main at the south end of the alley between Lillian and Grundy. The bid includes the cost to remove footings and floor of the well house; seal and cap well; disconnect 4" watermain riser in well house; pull old pump with city maintenance assistance; and furnish material (except rock) needed to re-grade alley and bed pipe. Ayes: 5.

Discussion concerning lawn spraying continued at this meeting from last month. After discussion, Council Member Murty moved, Schnathorst seconded, to purchase a pull type sprayer at the cost of approximately \$1000, and to pay Bruce Marble \$500 for the rental of his ATV for spraying the empty development lots, Comet Trail, the ROW on north Main, around the water tower, and the sewer plant, for summer 2014, contingent on the insurance approval. Ayes: 5.

Council Member Schnathorst moved, second by Miller, to approve the hiring of a summer temporary full time position to help city maintenance crew. Ayes: 5.

5/08/14 council proceedings continued

Council Member Callaway, second by Murty, to enter into an agreement for services with Advantage Administrators to offer employee benefits including health insurance, flex spending accounts, limited flex spending accounts, health savings accounts, and dependent care assistance programs. Ayes: 5.

Mayor Martin set a date for a public hearing for June 12, 2014 for the Fiscal Year 2014 Budget Amendment.

With no further business evident, meeting was adjourned at 8:20 PM.

Jeff Martin, Mayor

Denise L. Hoy, Clerk/Administrator