

September 8, 2016

The Conrad City Council met in regular session on 09/08/16 in Council Chambers. Officials present were Council Members Peg Brown, Ryan Callaway, Diane Miller, Brad Murty, and Todd Schnathorst. Also in attendance: Denise Hoy - City Administrator/Clerk, Lee Gallentine – Ryken Engineering, Bruce Marble – Public Works, Carol Altenhein, and a member of the press. Mayor Jeff Martin called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance. The agenda was approved as presented.

Council member Murty moved, second by Callaway, to approve the following consent items: Minutes from the 08/11/16 council meeting; August 2016 clerk's financial reports; Payment of claims totaling \$87,514.18; Annual TIF report for FY2016; Native Wine permit for Something to Share; Offsite beer/liquor permit for Hometown Foods; Acknowledged building permits. Ayes: 5.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department and B-CERT.

Advantage Admin, benefits	800.76	Hometown Foods, pool supply	61.01
Alliant, utilities	9,020.03	Hygienic Labs, lab	125.00
Arnold Motor, parts	109.86	I+S Group, engineering	3,675.00
Avnet, web hosting	450.00	Ingram, books & supply	763.91
Bank of America, fuel/conference	321.28	IRS, taxes	6,599.38
Bankers Leasing, copier lease	115.00	IPERS	3,421.32
BookPage, subscription	300.00	KB Underground, culvert work	1,125.00
Capstone, books	450.29	Library Petty Cash	187.62
Casey's, fuel	195.52	Lisa Purvis, admin	15.00
CIWA, water	10,285.18	Mid-America, publishing	310.52
Conrad Hardware, supply	79.05	Mid Iowa Coop, batteries	49.81
Crop Production, fuel	129.24	Mike Walton, window clean	75.00
Data Tech, fall class	95.00	Moler Sanitation, services	428.26
Dave Blackburn, mowing	314.00	National Geo, periodical	20.00
Dave Juchems, mileage	16.74	Premier Office, contract	75.05
Denise Hoy, mileage	108.00	Sandry, SCBA check	1,071.73
Diamond Vogel, paint	260.11	State of Iowa, tax	1,059.00
Dorsey & Whitney, bond counsel	9,000.00	Test America, lab	327.60
First National Bank, library supply	473.42	US Postmaster, box rent	204.64
Gina Dinsmore, reimburse	42.80	Verizon, cell phone	127.28
Grundy Co. Sheriff, contract	5,956.67	Williams Excavating, televising	550.00
Hawkins, chemical	919.23	Wolf Creek Childcare, LOST	6,213.24
Heart of Iowa, phone/internet	371.80	Payroll, 07/15 to 0/11, 2016	20,602.33
Todd Gear, legal	612.50	Totals Claims	\$87,514.18

August 2016 expenses per fund: General \$45,440; Road Use Tax \$11,940; Employee Benefit \$4,141; LOSST \$5,623; Fire & Rescue Building \$51,775; Water \$62,370; Sewer \$27,076, Storm Water 34. Total \$208,399.

August 2016 receipts per fund: General \$5,307; RUT \$15,153; Local Option \$6,616; Fire & Rescue Building 175,000; Water \$1,818; Sewer \$1,709; Sewer Sinking \$16,893; Storm Water Utility \$206. Total \$222,702.

Carol Altenhein reported that the Freedom Rock project, with the exception of signage, is nearing completion. She commended city staff for the help they had put forth to make the project happen and thanked council for their cooperation. Carol announced that the dedication ceremony for Freedom Rock has been set for October 1 at 10:00 AM. The Women's Legion Auxiliary will be serving a light lunch after the dedication.

Council discussed that construction on the new Fire & Rescue Building is going well, and that the committee had entered into an agreement with Brycon to move dirt from the fire station site to the east side of Hartwig Street to level out the lots. Council member Schnathorst moved, Callaway seconded to approve pay application #4 to Brycon in the amount of \$172,900. Ayes: 5.

Engineer Lee Gallentine reported that the televising of the storm sewer line on south Main showed several cracks and breakage. Council instruct Gallentine to work with city personnel on a recommendation to repair this storm sewer and to see if there are others that need immediate attention that should be coupled with this work.

After reviewing proposals submitted for the city's annual exam, Council member Murty moved, second by Brown, to enter into an agreement with Dennis Donovan for agreed upon procedures to meet financial exam requirements. Ayes: 5.

Council reviewed sample ordinances presented by City Administrator/Clerk Hoy regarding street parking. After discussion, Council member Schnathorst recommended that at this time council do nothing. He explained that one of the perks of living in a small town like Conrad is to have a few less restriction than larger towns might have. He suggested that if there was a concern of safety because of a parking issue, council and/or the mayor should visit with the resident to address the problem. Council agreed.

Council instructed City Administrator/Clerk Hoy to work with City Attorney Todd Gear on an ordinance restricting residential dwellings in any lower portion of a building in the Business District. Any dwellings presently in place could remain, but could not be replaced in the future.

Mayor Martin set Trick-or-Treat night for Monday, October 31, 2016 from 6 – 8 PM.

With no further business evident, meeting was adjourned at 7:31 PM.

Jeff Martin, Mayor

Denise L. Hoy, Clerk/Administrator/