

~~October 11~~ November 8, 2007

The Conrad City Council met in regular session on ~~10/11/07~~ 10/11/08 in Council Chambers. Officials present were, Council Members Shauna Callaway, Bill Gearhart, LeAnn Lynch, Lowell Schleisman, and Gary Stattler. ~~Absent: Shauna Callaway.~~ Mayor Gregg Sharp called the meeting to order at 7:00 PM and opened with the Pledge of Allegiance.

The agenda was approved as posted. Stattler moved, ~~Schleisman~~ Lynch seconded, to approve the following consent items: Minutes from the ~~09/13/07~~ 10/11/07 council meeting; ~~September-October~~ 2007 clerk's financial report; Payment of claims totaling \$~~228,146.62~~ 356,700.85; ~~Authorized the use of City Hall for the annual tree festival;~~ Approved a liquor license for ~~the American Legion Post 681~~ Conrad Grove Recreation and beer permit for Conrad Foods; Acknowledged a building permits from ~~Roger Moler~~ Doug Kruse, Rick Mull, and Rachel Kenney. Ayes: 54.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department, and B-CERT.

A-Kleen Towel, service	38.75	<del>Hanzelka Truck Services, repairs</del>	<del>43.75</del>
<del>Advanced Water Tech, chemicals</del>	<del>312.80</del>	Heart of Iowa, phone/internet	<del>293.50</del> <u>280.65</u>
<del>Alert All, fire promo material</del>	<del>257.00</del>	<del>Kent Higgins, fire meetings</del>	<del>200.00</del>
Alliant, utilities	<del>5179.05</del> <u>3,069.37</u>	<del>Denny Hines, fire meetings</del>	<del>204.00</del>
Alltel, cell phones	<del>165.69</del> <u>107.02</u>	<del>Jason Hines, fire meetings</del>	<del>156.00</del>
<del>American Red Cross, materials</del>	<del>20.00</del>	Hoover Drainage, tile	<u>210.00</u>
<del>Grant Benson, fire meetings</del>	<del>228.00</del>	<del>Home Cooking, periodical</del>	<del>12.00</del>
<del>Dustin Blackburn, mowing</del>	<del>192.00</del>	<del>Hometown Foods, supply</del>	<del>27.18</del>
<del>Beeghly Seed, grass seed</del>	<del>72.00</del>	Denise Hoy, reimbursement	<del>475.32</del> <u>220.19</u>
<del>Benjamin Trophy, shirts</del>	<del>126.50</del>	<del>Hygienic Lab, lab</del>	<del>855.00</del>
<del>Better Homes &amp; Gardens, periodical</del>	<del>20.00</del>	Ingram, books & supplies	<del>1532.80</del> <u>845.99</u>
Susan Blythe, mileage	<del>15.13</del> <u>111.25</u>	<del>Innovative Communication, server</del>	<del>2937.15</del>
Bob's Farm Center, diesel/lawn care	<del>1338.46</del> <u>321.87</u>	Iowa Builders, material	<del>24.60</del> <u>1,570.16</u>
<del>BWI, books</del>	<del>9.21</del>	<del>IFA, sewer interest payments</del>	<del>19,737.20</del>
<del>Book Look, books</del>	<del>135.86</del>	Iowa One Call, locates	<del>13.50</del> <u>12.60</u>
<del>David Butler, material</del>	<del>51.47</del>	<del>Stacey Kinion, fire meetings</del>	<del>300.00</del>
Casey's, gas	<del>114.36</del> <u>189.16</u>	<del>Gary Krause, fire meetings</del>	<del>40.00</del>
<del>CNH Capital, tractor parts</del>	<del>244.73</del>	<del>Dean Ladehoff, fire meetings</del>	<del>170.00</del>
<del>Dave Colin, fire meetings</del>	<del>180.00</del>	<del>Derek Ladehoff, fire meetings</del>	<del>190.00</del>
<del>Central IA Farm Store, equipment</del>	<del>2981.00</del>	<del>Larry Ladehoff, fire meetings</del>	<del>252.00</del>
<del>Cessford Construction, cold patch</del>	<del>256.50</del>	<del>Ron Ladehoff, fire meetings</del>	<del>200.00</del>
Conrad Auto Supply, supplies	<del>72.65</del> <u>163.44</u>	<del>Dave Juchems, Sept, mileage</del>	<del>15.52</del>
<del>Darla Ubben, reimburse</del>	<del>40.00</del>	<del>Ladehoff Lawn Care, landscaping</del>	<del>1175.00</del>
Nick Eckerman, mow	<del>140.00</del> <u>105.00</u>	Library Petty Cash, misc.	<del>92.74</del> <u>120.75</u>
First National Bank, library items	<del>563.24</del> <u>665.01</u>	<del>Jo Love, reimbursement</del>	<del>95.68</del>
First State Bank, P & I	<del>48,511.99</del>	<del>John McNair JR, fire meetings</del>	<del>10.00</del>
<del>Flatland Farms, rent</del>	<del>150.00</del>	<del>John McNair SR, fire meetings</del>	<del>50.00</del>
<del>Donny Fleming, fire meetings</del>	<del>30.00</del>	<del>Medtronic, BCERT supply</del>	<del>290.00</del>
Follet Software, library <del>support</del> <u>software</u>	<del>660.00</del> <u>1,828.68</u>	<del>Marshall Co. Extension, classes</del>	<del>100.00</del>
Garling Const., library project	<del>171,539.60</del> <u>201,073.20</u>	<del>Menards, supply</del>	<del>8.56</del>
Gehrke Quarries, rock	<del>285.32</del> <u>327.38</u>	Michael Todd, <del>sign</del> <u>light bar</u>	<del>50.24</del> <u>203.17</u>
<del>Marc Grant, sidewalk reimburse</del>	<del>1556.00</del>	<del>Moler Sanitation, services</del>	<del>90.00</del> <u>210.00</u>
Grundy Co. Sheriff, contract	<del>4,436.08</del>	<del>MES, fire hose</del>	<del>1,595.08</del>
<del>Chris Harris, fire meetings</del>	<del>160.00</del>	<del>National Geographic, periodical</del>	<del>17.95</del>
		<del>The Oprah Magazine., periodical</del>	<del>32.07</del>
		<del>PCA, TIF rebate</del>	<del>28,502.38</del>

Brad Murty, sealer for parks	157.74	Gary Stattler, reimburse	428.66
NADA, periodical	70.00	Struxture Architects, fees	2300.95
Nevada Monument, giving wall	873.00	Taste of Home, periodical	18.00
NCLS, key chains	25.00	Terracon, soil test	346.00
Platinum Plus, training/supply	299.12	Test America, lab	243.39
	18.85	Erik Thiede, fire meetings	80.00
		Shane Tiernan, administrative	45.00
Popular Woodworking, periodical	22.96	Toyne, fire expense	36.43
Premier, library contract/supply	337.00	US Postmaster, postage	177.68
Mike Purvis, fire meetings	70.00	Ryan Ward, fire meetings	180.00
Radio Communications, repairs	167.75	Travis Ward, fire meetings	180.00
Public Safety Center, BCERT supply	124.69	Wolf Creek Childcare, LOST	4693.92
The Record, publications	109.88		693.93
Nick Scheid, fire meetings	20.00	Betty Wood, reimburse	60.34
Tom Schultz, fire meetings	210.00	Woosley Construction, labor	76.00
Jana Smith, reimbursement	26.26	Jennifer Yantis, clean	6.67
		Tyler Yantis, fire meetings	70.00
Ryken Engineering, bike trail	3055.00	Wages, 09-14-07 to 10-11-07 to 11-08-07	15,961.27
Scholastic Library, books	144.30		15,499.47
Soap Opera Digest, periodical	39.97		
State Treasurer, sales tax	1241.80	Totals Claims	\$227183.95
	32.42		356,700.85

Expenses per fund: General ~~\$26,973.18~~24,960.91; Road Use Tax ~~\$7366.51~~5,558.81; Employee Benefit ~~\$1582.81~~1,562.70; LOST ~~\$4,693.923~~; TIF ~~\$40,624.85~~; Debt Service ~~\$36,389.52~~; Library Bldg Project ~~\$175,059.55~~215,785.43; Water ~~\$5956.773~~3,367.55; Sewer ~~\$5551.214~~4,019.95; Sewer Sinking ~~\$19,737.20~~; ~~September-October~~ 2007 receipts per fund: General ~~\$14,016.85~~103,993.99; RUT ~~\$7618.048~~8,024.46; Employee Benefits ~~\$1455.87~~18,426.20; LOST ~~\$5522.265~~5,222.26; TIF ~~\$3573.71~~58,760.11; Debt Service ~~\$2955.09~~22,945.84; ~~Wolf Creek Drive~~ \$2455.00; Library Building Project ~~\$52,033.726~~343.81; Water ~~\$12,113.331~~1,100.76; Sewer ~~\$32,309.841~~527.50. Total ~~\$134,043.76~~226,644.93.

~~—Stattler moved and Lynch seconded to establish a “Tree Board” as recommended by the Conrad Main Street Inc. Board, and to allocate \$2200 to establish and operate the Tree Board for one year for the management of the annual tree budget. Ayes: 4.~~

Council Proceedings ~~110/44~~08/07

~~A public hearing on the issuance of Urban Renewal Tax Increment Revenue Bonds for the purpose of financing the new Library Building opened at 7:02 PM. Mayor Sharp called for any written or oral objections. There being no oral or written comments, the hearing was closed. Council member Lynch introduced resolution # 123-2007.11 taking additional action for the issuance of Urban Renewal Tax Increment Revenue Bonds in a principal amount not to exceed \$1,000,000 for the new Library Building project and moved for its adoption; seconded by Council member Stattler. Ayes: Schleisman, Gearhart, Lynch, Stattler, Callaway. Nays: none.~~

~~After discussion with city financial advisor Jeffery Heil from RUAN Securities, Council member Stattler moved to authorize the Mayor to sign a letter of intent with RUAN Securities to assist the City Council of Conrad in financing the \$1,000,000 Urban Renewal Revenue Bonds, Series 2007, and to approve financing as outlined in exhibit #3; seconded by Council member Lynch. Ayes: Schleisman, Gearhart, Lynch, Stattler, Callaway. Nays: none.~~

~~Mayor Sharp then declared the public hearing on the Housing Rehabilitation Application open. The following announcements were made by Council member Lynch:~~

- ~~The City of Conrad is proposing to submit a Housing Assistance Fund Application to the Iowa Department of Economic Development. The grant funds will be used to aid the City in rehabilitating approximately 9 single-family, owner-occupied properties. The City has had a number of requests from citizen scattered throughout the community.~~

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- The application will be submitted to the Iowa Department of Economic Development on or before November 30, 2007.
- The City is requesting \$294,600 in Housing Grant Funds for the proposed rehabilitation of 9 homes. The City will agree to provide \$40,000 in local matching funds over the life of the program. The total project cost is estimated at \$334,600.
- Because this program is intended to rehabilitate homes belonging to low and moderate income persons, 100% of the funds will benefit low and moderate income persons.
- It will not be necessary to displace or permanently relocate any homeowners as a result of the proposed program. Temporary relocation out of the home may be necessary in some cases during lead-base paint mitigation activities.

Mayor Sharp called for written or oral objections to the housing rehabilitation application. Upon hearing only comments in favor of the application, the hearing was declared closed.

Council member Schleisman introduced and moved for the adoption of resolution #124-2007.11 resolving that the City of Conrad provide \$40,000 in local monies to be used as matching funds for the 2008 Housing Fund Application; seconded by Council member Gearhart. Ayes: Schleisman, Gearhart, Lynch, Stattler, Callaway. Nays: none.

The following oral reports were given.

- The Comet Trail re-surfacing and street patching being done by Cessford, Inc. are nearly complete.
- Council resolved that the bell at the current library should be moved to the city shed for storage. They also discussed the option of placing the flag pole and marker at the Conrad Fire Station, however, no decision was made.
- Council member Gearhart reported that a plan to install plugs and transfer switches on city wells and lift stations is underway.
- Mayor Sharp reported that the Emergency Planning Task Force had its first official meeting. Written plans detailing the information are underway.

Under Library discussion the following took place:

- Council member Lynch moved and Schleisman seconded to award the following contracts for Furniture, Furnishings & Signage in the new library building: ASI \$11,364.50; Jones Library Sales \$55,376.00; Dimensions \$36,133.27; Kirk Gross \$2890.75; Phelans \$32,858.33. Ayes: 4.
- Council member Stattler moved and Lynch seconded to adopt resolution #122-2007.10 setting the public hearing date for November 8, 2007 at 7:00 PM to take action for the issuance of Urban Renewal Tax Increment Revenue Bonds in a principal amount not to exceed \$1,000,000. Ayes: Stattler, Lynch, Gearhart, Schleisman. Nays: none.
- During Discussion related to revolved around the fire alarm system, the consensus decision was to get further information from at the new library building. Mayor Sharp indicated he would like to wait to get a firm price from the Architect on the system that is being installed regarding the cost of the specified system and building code requirements, before any decisions are made.

Council member Lynch reported that Bruce and Nick have began scraping material off the section of the Comet Trail that is being redone. Grade stakes are scheduled to be set on Monday, October 15, 2007.

Council member Stattler moved and Gearhart seconded to approve a curb cut application from Packaging Corporation of America (PCA). PCA will be adding a 40' apron to the south of the existing apron on the east side of Wolf Creek Drive. Ayes: 4.

Council member Stattler moved and Schleisman seconded to set a public hearing for 11/08/07 at 7:00 PM for the purpose of considering the submission of a Housing Fund Application, and to set the city's financial match for the application at \$40,000. Ayes: 4.

Council member Schleisman moved and Lynch seconded to grant permission to Deborah Sharp to operate a home occupation consisting of a part-time salon from her home on Hackberry Lane. Ayes: 4.

Council member Lynch moved and Stattler seconded to authorize Mayor Gregg Sharp to enter into an agreement with RUAN Securities for financial service related to the new Conrad Public Library Tax Increment Revenue Bonds. Ayes: 4.

Mayor Sharp updated council on the progress made at the emergency planning meeting held 10/08/07. Several people attended the meeting representing the Fire Department, B-CERT, Oakview Nursing Home, BCLUW School, American Legion, and American Legion Auxiliary. A task force of consisting of 7 key people will be formed to develop an emergency plan for Conrad.

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With no further business evident, council adjourned at 8:~~40~~02 PM.

H. Gregg Sharp, Mayor

Denise L. Hoy, Clerk