

November 10, 2011

The Conrad City Council met in regular session on 11/10/11 in Council Chambers. Officials present were Council Member LeAnn Lynch, Jeff Martin, Brad Murty, and Sue McLeland. Absent: Gary Sattler. Mayor Gregg Sharp called the meeting to order at 7:00 pm.

The agenda was approved as presented. Council member Lynch moved, Murty seconded, to approve the following consent items: Minutes from the 10/13/11 council meeting; October 2011 clerk's financial report; Payment of claims totaling \$122,251.04. Ayes: 4.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department and B-CERT.

All American Turf, lawn care	57.00	Iowa One Call, locates	3.60
Alliant, utilities	3,838.04	IPERS, benefits	1,883.21
Bank of America, fuel/conference	1,659.66	Library Petty Cash, library	175.55
Bankers Trust, loan payment	11,576.25	Lisa Purvis, mileage	65.42
Beeghly Seed, grass seed	120.00	Mid-Iowa Coop, fuel/battery	502.14
Bob's Farm Center, fuel	115.26	Midwest Benefits, benefits	265.67
CID, supplies	464.03	MidwestOne Bank, loan payment	25,098.00
CIWA, water	9,624.00	Moler Sanitation, services	186.10
Conrad Auto, supply	67.99	Monkeytown, supplies	55.28
Conrad Tire, tires	605.20	Nucara, BCERT supply	3.18
Crosser Electric, services	306.64	Positive Promotions, material	245.60
DATA, annual lic/support	2,400.90	Premier Office, contract	338.00
Dave Blackburn, mowing	51.00	RC Systems, services	70.00
Dave Juchems, mileage	17.60	Sebco, books	33.96
Demco, library services	298.53	Shane Tiernan, administration	15.00
Denise Hoy, mileage	77.00	Simple & Delicious, periodical	18.00
First National, library exp	589.74	Taste of Home, book	30.98
Fire/BCERT wages	4,952.00	Test America, lab	1,259.21
Glo-Brite, window cleaning	75.00	The Book Farm, books	399.19
Grundy Co. Sheriff, contract	4,991.50	The Record, publications	425.28
GNB, HSA payment	430.00	US Postmaster, postage	198.33
GNB, loan payment	14,040.84	US Postal Service, envelopes	540.60
HDC, business forms	95.24	Verizon, cell phone	65.12
Heart of Iowa, phone/internet	325.48	Visu-Sewer, labor	462.50
IDALS, permit	15.00	Wellmark BCBS, premiums	1,629.45
Ingram, books & supply	1,083.70	Wolf Creek Childcare, allocation	6,312.88
IRS, Fed/FICA tax	3,067.62	Deposit refund checks	9.56
Iowa Codification, code update	110.00	Wages, 10/14/11 to 11/10/11	10,074.01
IFA, loan payment	10,830.00	Totals Claims	\$122,251.04

October 2011 expenses per fund: General \$26,775.28; Road Use Tax \$20,450; Employee Benefit \$2,580.51; LOST \$6,312.88; 2008 rehab \$2,807; Water \$14,978.62; Sewer \$7,281.60; 2010 CDBG Sewer Project \$33,067.18. Total \$114,253.07.

October 2011 receipts per fund: General \$181,754.88; RUT \$8,126.40; Employee Benefits \$25,276.89; Local Option \$7,426.92; TIF \$57,313.73; Debt Service \$26,507.92; 08 Housing Rehab \$20,032.10; Water \$1,513.70; Sewer \$1,237.33; Storm Water Utility \$128. Total \$329,317.87.

Donna Vreeland presented a budget request from the Conrad Chamber-Main Street of \$14,000. Council member Murty moved, seconded by McLeland, to approve the request and pass resolution 2011.13 "Authorizing the City Clerk to certify \$14,000 in TIF funds for fiscal year 2013 to be used as financial support for the Conrad Chamber-Main Street" Ayes: Martin, Murty, Lynch, McLeland. Nays: none.

Council discussed in detail a CDBG Façade Improvement Grant for downtown revitalization. Council member Lynch moved, seconded by Martin, to authorize the submission of a pre-application to the IDED for the grant with the Conrad Chamber-Main Street named as sub-recipient; and to support the project financially by allocating a city cost share of 30% using TIF funds. They also recommended a cost share for local business of 5%. Ayes: 4.

Council member McLeland moved, seconded by Martin, to approve an agreement with the Central Iowa Snowmobile Club allowing use of snowmobiles on the Comet Trail. Upon Park Board recommendation the agreement will be in effect from November to April of each year for three consecutive years, expiring 2014. Ayes: 4.

The council water committee recommended endorsing the NLC private utility line insurance program. They authorized Clerk Hoy to contact the NLC to request a contract for consideration at the next regular meeting.

After discussion council determined that effective immediately the city will no longer accept concrete for disposal. The decision was made after sale of the land, where the concrete dump had been located, by the CDC.

The December regular city council meeting was re-scheduled for Wednesday, December 7, at 7:45 PM. An open house welcoming new council/mayor members and bidding farewell to outgoing council/mayor members will take place at 7:00 PM, prior to the meeting. The public is invited and encouraged to attend.

Council member Martin, seconded by Murty, moved to enter into closed session under Iowa Code 21.5 (j) to discuss the purchase or sale of real estate. Ayes: Martin, Murty, Lynch, McLeland. Those present at the meeting were Mayor Sharp, Council members Martin, Murty, Lynch, McLeland, City Clerk Hoy, Council Elect Brown and Callaway. The closed session began at 7:50 pm and ended at 8:32 pm.

At 8:33 council reconvened in open session. Council member Murty moved, Martin seconded, to authorize the Mayor and Council member Brad Murty, to enter into a real estate offer for real estate up to the maximum bid that was determined in closed session. Ayes: 4. Mayor Sharp asked LeAnn Lynch, CDC representative to contact Doug Benjamin, chair of the CDC, regarding the offer.

With no further business evident, the meeting was adjourned at 8:35 PM.

Gregg Sharp, Mayor

Denise L. Hoy, Clerk/Administrator