

November 10, 2016

The Conrad City Council met in regular session on 11/10/16 in Council Chambers. Officials present were Council Members Peg Brown, Ryan Callaway, Diane Miller, Brad Murty, and Todd Schnathorst. Also in attendance: Denise Hoy - City Administrator/Clerk, Lee Gallentine – Ryken Engineering, Bob Mickelson – ISG, Nick Kitzman – Public Works, Tom Schultz and Krista Grant representing the Fire Department and BCERT. Mayor Jeff Martin called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance. The agenda was approved as presented.

Council member Murty moved, second by Brown, to approve the following consent items: Minutes from the 10-13-16 council meeting; October 2016 clerk's financial reports; Payment of claims totaling \$157,463.74; Liquor License for Conrad Grove Recreation. Ayes: 5.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department and B-CERT.

Advantage Admin, benefits	1,017.42	IRS, taxes	5,039.98
Alliant, utilities	4,950.56	Iowa Finance Authority, interest	2,607.50
Arnold Motor, tool	16.29	IPERS	2,705.58
Bank of America, fuel/conference	832.89	Kiplinger's, periodical	23.95
Bankers Leasing, copier lease	115.00	Ledford Tree Service, service	750.00
Bergman Lawn Service, services	87.99	Lee Mowing, 2 <sup>nd</sup> half parks	2,097.00
BCERT meeting stipend, 2016	2418.00	Library Petty Cash	194.38
Fire meeting stipend, 2016	2607.00	Menard's, supply	37.75
Brycon, move dirt	1,000.00	Mid-America, publishing	93.59
CIWA, water	11,008.21	MidwestOne Bank, P & I	12,450.00
Conrad Auto, supply	39.42	Mike Walton, window clean	75.00
Crop Production, fuel/spray/haul	68.42	Moler Sanitation, services	204.50
Dave Blackburn, mowing	80.00	Motion Picture Movie License	115.82
Denise Hoy, mileage	145.80	Premier Office, contract	82.56
Electric Supply, supplies	1.32	Radio Communications, battery	38.66
Farm & Ranch, periodical	18.00	Robert Coulter, reimburse	66.73
First National Bank, library supply	354.70	Sebco Books, periodical	546.39
Frazer Farms, tractor rent	4,200.00	State of Iowa, tax	4,009.00
Gary Stattler, reimburse	12.23	Test America, lab	306.60
Gearhart Company, service	46.75	US Postmaster, rent	205.32
GNB, Principal & Interest	64,604.07	Verizon, cell phone	117.21
Grundy Co. Sheriff, contract	5,956.67	Whink Services, service	111.76
HDC, forms	104.14	Wolf Creek Childcare, LOST	6,213.24
Heart of Iowa, phone/internet	392.50	Zehr Enterprises, service	80.00
Heather Ward, reimbursement	345.00	Payroll, 07/15 to 0/11, 2016	13,079.33
I+S Group, engineering services	3,984.44		
IMWCA, work comp audit	283.00	Totals Claims	\$157,463.74
Ingram, books & supply	1,522.07		

October 2016 expenses per fund: General \$23,334; Road Use Tax \$7,989, Employee Benefit \$2,392; LOSST \$6,213; Fire & Rescue Building \$92,169; Water \$18,055; Sewer \$8,737. Total \$158,889.

October 2016 receipts per fund: General \$168,902; RUT \$11,015; Employee Benefits \$22,908; Local Option \$7,310; TIF \$66,759; Debt Service \$10,194; Fire & Rescue Building \$92,100; Water \$3,235; Sewer \$2,418; Storm Water Utility \$312. Total \$385,153.

Tom Schultz - Conrad Assistant Fire Chief, and Krista Grant - BCERT Treasurer presented a check to council in the amount of \$45,000 from Alexander Trust Grant. The money will go to the portion the funds they are raising for the furnishings at the new fire station. They also reported they had recently received \$15,000 from Mid Iowa Cooperative, and \$5,000 from Bob's Farm Center.

Under new fire station discussion:

- a. Council discussed the proposal for a time extension filed by Brycon. Council member Murty moved, second by Callaway, to approve an extension in the contract for substantial completion to be 1/13/17 and final completion on 1/20/17. Council reserves the right to withhold damages with this extension. Ayes: 5.
- b. Council member Brown moved, second by Murty, to approve a change order in the amount of \$530.56 for an additional section of water line. ISG has agreed to deduct the amount from their current invoice so there is no liability to the city. Ayes: 5.
- c. Council member Schnathorst moved, second by Callaway, to approve a change request in the amount of \$137.50 to add operable windows in the offices. Ayes: 5.
- d. Council member Schnathorst moved, second by Murty, to approve pay request #6 to Brycon in the amount of \$123,547.50. Ayes: 5.

Wastewater Superintendent Nick Kitzman and Engineer Lee Gallentine spoke to council about changes in the proposed NPDES permit from the Iowa DNR. The permit will require the city to install processes to remove E-Coli from waste water before dumping into the creek. According to the draft permit new regulations are required to be met by 2021. Gallentine has estimating the cost to install a UV light, which will kill E-Coli, at approximately \$450,000 plus engineering.

Nick also informed council that the grinder at the treatment plant will need to be replaced this coming spring. Estimated costs are between \$16,000 and \$20,000. Nick will compile quotes and submit to council at a later date.

Council member Brown moved to adopt Resolution #2016.10-13 "Authorizing the City Administrator/Clerk to certify \$29,000 in TIF for the Conrad Chamber-Main Street for FY2018". Murty seconded. Ayes: Callaway, Brown, Murty, Schnathorst, Miller.

Mayor presented a recommendation from the Planning and Zoning Commission to approve Ordinance 264 restricting residential use in the Business District.

After review and discussion, council member Schnathorst moved, second by Callaway, to approve the first reading of Ordinance #264 "AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF CONRAD, IOWA, 2002, CHAPTER 164.34, BY ADDING SECTION 9, RESTRICTION OF RESIDENTIAL USE IN BUSINESS DISTRICT". Ayes: Callaway, Brown, Murty, Schnathorst, Miller.

Council member Schnathorst moved, second by Brown, to waive the second and third reading of Ordinance #264. Ayes: Callaway, Brown, Murty, Schnathorst, Miller.

Council member Callaway moved, second by Murty, to adopt Ordinance #264 "AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF CONRAD, IOWA, 2002, CHAPTER 164.34, BY ADDING SECTION 9, RESTRICTION OF RESIDENTIAL USE IN BUSINESS DISTRICT". Ayes: Miller, Schnathorst, Murty, Brown, Callaway.

With no further business evident, meeting was adjourned at 7:48 PM.