

November 13, 2014

The Conrad City Council met in regular session on 11/13/14 in Council Chambers. Officials present were Council Members Peg Brown, Ryan Callaway, Diane Miller, Brad Murty, and Todd Schnathorst. Mayor Jeff Martin called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance. The agenda was approved as presented.

Council Member Brown moved, second by Murty, to approve the following consent items: Minutes from the 10/09/14, 10/23/14 and 11/03/14 council meetings; October 2014 clerk's financial reports; Payment of claims totaling \$140,877.97; Native Wine permit for Hutch Screen Printing; Beer Permit renewal for Hometown Foods. Ayes: 5.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department and B-CERT.

Advantage Admin, benefits	531.66	IRS, taxes	6,232.85
Alliant, utilities	4,343.84	Iowa Finance Authority, Interest	4,173.75
Arnold Motor, supply	911.91	Iowa One Call, locates	36.00
Bank of America, fuel/conference	614.34	Iowa River Brewing, tech	245.00
Bankers Leasing, copier lease	115.00	IPERS, benefit	3,281.13
Bergman Lawn Care, service	1,112.23	Jack & Jill, periodical	14.98
Bob's Farm Center, fuel	268.75	KB Underground, service	1,900.00
BCERT members, meetings	2,200.00	Lee Mowing, mowing	2,264.00
Firemen, meetings	2,644.00	Library Petty Cash	168.16
Bruce Marble, reimburse	100.00	Melody Lauer, reimburse	320.00
Casey's, fuel	43.07	Menards, supply	309.17
CID, supply	442.80	Mid-America, publishing	364.76
CIWA, water	9,068.80	Mid Iowa Coop, fuel	144.01
Community Title, service	75.00	MWO, P & I	12,293.75
Conrad Auto, misc.	17.41	Niyoko Hikiji, program	100.00
Crosser Electric, service	406.00	Moler Sanitation, services	206.00
Dave Blackburn, mowing	192.00	Monkeytown, office supply	149.48
Dave Juchems, mileage	17.36	Moore Medical, supply	105.06
Denise Hoy, reimburse	104.80	Municipal Supply, supply	1,179.17
Electric Supply, supply	87.44	Nucara Pharmacy, BCERT	30.00
Feld Fire, supply	110.00	Petty Cash, misc.	17.30
First National Bank, library supply	398.65	Premier Office, technology	68.23
Food Magazine, periodical	27.97	Ryken, engineering	3,208.00
Glamour, periodical	24.00	Simple and Delish, periodical	18.00
Glo-Brite, window cleaning	140.00	Test America, lab	366.45
GNB, P & I	14,235.62	Tom Schultz, reimburse	67.95
Grundy Co Recorder, service	50.00	US Postmaster, postage	206.72
Grundy Co. Sheriff, contract	5,614.79	Verizon, cell phone	87.46
HDC Business, W-2 forms	44.32	Volkens, contract	36,575.00
Heart of Iowa, phone/internet	293.52	Westrum Leak, service	500.00
IDALS, permit	15.00	Wolf Creek Childcare, LOSST	5,892.27
IMWCA, adjustment	202.00	Payroll, 10/10/14 to 11/13/14	15,469.75
Ingram, books	411.29	Totals Claims	\$140,877.97

11-13-14 minutes continued

October 2014 expenses per fund: General \$40,758; Road Use Tax \$5,798; Employee Benefit \$3,535; LOSST \$5,892; Smith Development \$12,195; Water \$19,205; Sewer \$16,787; Storm Sewer \$35. Total \$104,205.

October 2014 receipts per fund: General \$133,424; RUT \$12,271; Employee Benefits \$25,411; Local Option \$6,932; TIF \$85,580; Debt Service \$19,666; Water \$2,538; Sewer \$1,712; Sewer Sinking \$8,049; Storm Water Utility \$184. Total \$295,767.

Susan Sams, Legion Auxiliary, and Dirk Borgman, BCLUW Middle School Principal, were present while Mayor Martin proclaimed American Education Week to be November 17-22, 2014.

Rachel Kenney, Conrad Chamber-Main Street Board Director, presented council with a budget request of \$29,000. This request is an increase of \$10,000 over last year's asking. Kenney explained that the increase would be used to cover several new things such as downtown beautification, D&E insurance for the Board, increased salary and hours for the Director position, and popup businesses. After discussion council member Brown moved, second by Miller, to adopt resolution 2014-11.22 "Authorizing the City Clerk to certify \$29,000 for fiscal year 2016 to be used as financial support for Conrad Chamber Main Street". Ayes: Miller, Callaway, Murty, Brown. Nays: Schnathorst.

Council member Callaway moved, second by Murty, to accept and approve change order #2 for Volkens, resulting in a deduction of \$200. Ayes: 5.

Lee Gallentine, Ryken Engineering, had recommended council consider terminating the contract with SL Baumeier, stating that they had refused to correct items that were not being installed to specifications. Since that recommendation, Gallentine expressed that Mark Lamar, owner of SL Baumeier, had become involved on site and that there was a much better spirit of cooperation. Gallentine retracted his recommendation for termination. Council discussed at length their concerns about the situation, and the fact that the contract was to expire on December 1 and weather sensitive work was not complete yet. City attorney, Kirby Schmidt, advised council to allow Baumeier to complete what he could by December 1. However, council concluded that they were willing to allow an extension of time so that the work could be done in the spring, however, with that extension, a penalty of a set amount may be assessed.

Council member Callaway moved, second by Schnathorst, to accept and approve change order #4 to the SL Baumeier contract by removing the retention pond area. The change reflects a deduction of \$9,920. Ayes: 5.

City Clerk Hoy announced that the TIF certification is due on December 1 and she would be certifying the amount approved for the Conrad Chamber Main Street and the Principal and Interest payment for the Smith Development for a total of \$158,246.

Council discussed concerns about a fire hookup that intrudes into the alleyway on the east side of Ritchie Industries. The fire hookup is a result of Ritchie's installing a new fire sprinkler system. City attorney, Kirby Schmidt, advised council of their options to rectify the issue. Council would like to take a month to look at the situation and then make a decision at the December council meeting.

With no further business evident, meeting was adjourned at 8:17 PM.

Jeff Martin, Mayor

Denise L. Hoy, Clerk/Administrator