

December 10, 2015

The Conrad City Council met in regular session on 12/10/15 in Council Chambers. Officials present were Council Members Peg Brown, Ryan Callaway, Diane Miller, Brad Murty, and Todd Schnathorst. Also in attendance: Denise Hoy - City Administrator/Clerk, Lee Gallentine - Ryken Engineering, Fred Leytham – Alliant Energy, Jordan Hoy – Fire/BCERT representative and a member of the press. Mayor Jeff Martin called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance. The agenda was approved as presented.

Council member Callaway moved, second by Brown, to approve the following consent items: Minutes from the 11/12/15 & 11/24/15 council meetings; November 2015 clerk’s financial reports; Payment of claims totaling \$60,687.42; Native wine permit for Wilkerson Hardware, Conrad, IA. Ayes: 5.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department and B-CERT.

Advantage Admin, benefits	615.00	Grundy Register, periodical	42.00
Alliant, utilities	4,537.95	HDC Business, forms	33.46
Arnold Motor, supply	474.33	Heart of Iowa, phone/internet	378.50
Bank of America, fuel/idrive	193.39	IRS, taxes	5,029.10
Bankers Leasing, copier lease	115.00	IRWA, dues	275.00
Bergman Lawn care, services	1,233.50	IPERS, benefit	2,714.53
Book Look, books	73.72	Library Petty Cash	199.89
CIWA, water	8,056.62	Mid-America, publishing	103.84
Conrad Auto, misc.	106.53	Mike Walton, window clean	75.00
Conrad Tire & Auto, repairs	346.00	Moler Sanitation, services	172.50
Crop Production, fuel	509.43	Monkeytown, supply	346.32
Crosser Electric, repairs	289.62	Physio-Control, supply	849.00
Data Tech, support	3,089.91	Premier Office, contract	75.05
Dave Blackburn, mowing	134.00	Simple & Delish, periodical	18.00
Denise Hoy, mileage/reimburse	52.33	State of Iowa, tax	2,722.59
First National Bank, library supply	500.16	Susan Blythe, mileage	57.41
Food Magazine, periodical	29.97	Test America, lab	246.75
Gary Stattler, reimburse	56.97	Tom Schultz, books	261.00
Gearhart Co, services	197.61	Verizon, cell phone	84.10
Glamour, periodical	16.00	Wolf Creek Childcare, LOST	7,079.70
Grundy Co. Auditor, election	649.27	Payroll, 11/12/15 to 12/10/15	12,863.20
Grundy Co. Sheriff, contract	5,783.17	Totals Claims	\$60,687.42

November 2015 expenses per fund: General \$34,203, Road Use Tax \$4,785; Employee Benefit \$2,296; LOSST \$5,526; TIF \$79,104; Debt Service \$19,644; Water \$16,543; Sewer \$19,113; Sewer Sinking \$3,404. Total \$184,618.

November 2015 receipts per fund: General \$39,909; RUT \$11,844; Employee Benefits \$1,583; Local Option \$1,631; TIF \$4,848, Debt Service \$1,072; Water \$34,340; Sewer \$31,817; Sewer Sinking \$8,167; Storm Water Utility \$3,946. Total \$139,157.

12/10/15 council proceedings continued

Mayor Martin opened a public hearing on the Urban Renewal Plan amendment. City Clerk Hoy announced that a letter opposing the use of TIF for the Fire Station had been submitted by the Grundy County Board of Supervisors. There being no other comments for or against the amendment Mayor Martin announced the hearing closed. Council member Brown moved, Murty seconded, to adopt resolution 2015-12.11 "A resolution to approve the urban renewal plan amendment for the Conrad Urban Renewal Area". Ayes: Brown, Murty, Schnathorst, Callaway, Miller. Nays: None.

Lee Gallentine reported that the sewer televising in the Smith Development had been completed. Currently we are waiting for lien waivers and sales tax forms to close the contract.

Council member Callaway moved, second by Schnathorst, to enter into contract with I+S Group, 510 East Locust Street, Des Moines for the design and development of the fire station. Ayes: 5.

Council member Schnathorst moved, second by Callaway, to approve an invoice to I+S Group in the amount of \$2,700 for design work on the fire station. Ayes: 5.

Schnathorst moved, second by Brown, to authorize the Fire Station Building Committee to spend up to \$5,000 without prior approval from the council. Ayes: 5.

After discussion, council member Murty moved, second by Miller, to challenge the fire fighters and BCERTs to fundraise 30% of the total cost of the fire station. Ayes: 5.

Fred Leytham spoke to council about the option of amending the contract for street lighting on Hartwig Street. Council agreed to install the street lights to the west side of the street verses the east and to eliminate running the power across the street to the empty lots at this time. Leytham will have new contracts at the January meeting.

Council reviewed budget requests from Departments received to date. Once the valuations are received in January, final numbers will be presented.

Council member Brown moved, second by Murty, to approve the following changes to Committee/Board appointments:

- Main Street Liaison: Peg Brown
- 911 Commission: Diane Miller
- Planning & Zoning: Kurt Steckelberg, Mike Schmitz, David Lee – expiring 12/31/2018
- Board of Adjustments: Gregg Sharp – expiring 12/31/2020
- Park Board: Cynthia Hunt & Barry Hoy – expiring 12/31/2018
- Museum Board: Sarah Dougherty & Jerry Miller – expiring 12/31/2018

Upon the retirement of City Attorney Kirby Schmidt, council member Schnathorst moved, second by Callaway, to send out RFP's to firms in search of new counsel. Ayes: 5.

Council member Schnathorst moved, second by Miller, to appoint the Grundy Register as the city's official newspaper for 2016. Ayes: 5.

Council member Schnathorst moved, second by Callaway, to use the services of Heart of Iowa for webhosting for city officials. Ayes: 5.

City Clerk Hoy administered the Oath of Office to re-elected Mayor Martin and Council Members Peg Brown, Ryan Callaway and Todd Schnathorst.

With no further business evident, meeting was adjourned at 7:45 PM.

Jeff Martin, Mayor

Denise L. Hoy, Clerk/Administrator/