

December 13, 2004

The Conrad City Council met in regular session on 12/13/04 at the Oak Estates Assisted Living Complex. Answering roll call was Jim Barger, Shauna Callaway, Bill Gearhart, LeAnn Lynch, and Al Stewart. Mayor Sanderson called the meeting to order at 7:00 P.M.

Minutes from the 11/08/04 & 11/29/04 meetings were approved as published. Lynch motioned and Stewart seconded to approve the clerks report and place on file for audit. Ayes – 5; nays – 0. Lynch motioned and Barger seconded to allow bills and order drawn on the Treasurer for the same. Ayes – 5; nays – 0. (List includes expenses for City, Park Board, Library, Museum, Fire Department and B-CERTS)

A-Kleen Towel, service	37.25	IMFOA, dues	30.00
Advanced Water, chemical	769.20	INGRAM, books	273.32
Alliant, utilities	4916.37	Iowa One Call, locates	26.10
Apex, office supply	35.29	Iowa Valley, training	85.00
Aqua-Aerobics, WWTP parts	23.30	Iowan Magazine, periodical	18.95
Bankcard, shipping	48.57	Jensen Builders, final Duesenberg	3500.00
2004 Firemen Meeting allowance	3278.00	Leisure Arts, books	33.51
Dustin Blackburn, mowing	58.00	Library Journal, periodical	99.00
Bob's Farm Center, diesel/oil	115.25	Library Petty Cash	86.33
Book Wholesalers, library books	7.94	Literary Guild, books	30.47
Casey's, gas	129.61	Bruce Marble, reimburse class	40.69
Conrad Auto, supplies	42.39	Matt Parrott, forms	587.16
Chamber of Commerce, dues	120.00	Micro Marketing, library exp	23.65
Conrad Foods, misc.	29.85	Midwest Wireless, cell phones	72.29
Conrad Main Street, allocation	5000.00	Moler Sanitation, recycling	180.00
Conrad Tire, tire disposal	6.00	Bob Mowen, sidewalk incentive	248.00
Craft 'n Things, periodical	34.97	National Waterworks, parts	375.81
Dorsey & Whitney, legal	975.00	The Record, publications	148.17
Electric Supply, bulbs	15.20	Ryken Engineering, engineering	340.00
First National, library exp	223.22	Secretary of State, notary fee	30.00
Follet Software, barcodes	84.91	Simmering-Cory, lead testing	260.00
Gale Thomson, library material	180.79	Southern Living, periodical	40.81
Grundy Co. Recorder, recording	52.00	State Treasure, sales tax	1164.92
Grundy Co. Sheriff, contract	3833.50	Test America, lab	236.30
Grundy Register, periodical	32.00	Postmaster, envelopes	419.85
Hartwig Excavating, labor	340.00	Wolf Creek Child Care, allocation	7329.32
HDC, W-2 forms	28.70	Wosley Construction, sidewalk	395.00
Health, periodical	14.97	Wages, 11-09-04 to 12-13-04	<u>15,456.97</u>
Heart of Iowa, phone/internet	500.08		\$52,463.98

Expenses per fund: General \$19,172.98, Road Use Tax \$4396.66, Employee Benefit \$1,585.49, LOSST \$7,329.32, TIF \$5000.00, Duesenberg Dr. \$3840.00, Housing Rehab \$312.00, Water \$6645.56, Sewer \$4181.97.

November 2004 receipts per fund: General \$19562.50, RUT \$6397.42, Employee Benefits \$858.70, LOSST \$3808.49, TIF \$3518.85, Debt Service \$7959.42, Duesenberg Drive \$1199.00, Water \$12,504.61, Sewer \$23,999.33. Total revenues: \$79,808.32.

Gearhart motioned and Stewart seconded to adopt resolution #128-12.04 "Naming Depositories and establishing maximum deposit amounts". Ayes - Barger, Lynch, Gearhart, Callaway, Stewart; nays – 0.

Barger motioned and Gearhart seconded to enter into contract with Watertower Paint and Repair for the cleaning of the water tower. Ayes – 5; nays – 0.

Stewart motioned and Barger seconded to charge Brycon Construction \$1000 to dump concrete and brick at the city dump site with the agreement that they are to bury materials deep enough to provide at least 4 ft of clean fill, and then top with black dirt at their expense. Ayes – 5; nays – 0.

Council discussed city equipment and determined that the loader tractor should be replaced in fiscal year 2006. Nick Kitzman and Bruce Marble will be looking into price quotes. They also discussed the option for a second snow removal truck, and replacing the orange pickup. The Equipment Committee was given permission to sell the road grader.

Gearhart motioned and Lynch seconded to approve a beer permit for Conrad Foods. Ayes – 5; nays – 0.

Discussion of the disposition of Lot 16 in Wolf Creek Estates II Addition was tabled until the January 10, 2005 council meeting.

Council discussed the need to increase the city clerk's work hours due to increased expectations. Some of the added expectations are the cities website, a capital project plan, and audit requirements. Barger motioned and Stewart seconded to allow Denise Hoy to work 5 flexible hours per week as needed. The 5 flexible hours would be at her discretion and would not increase the hours that the office is open. Ayes – 5; nays – 0.

Molly Teckenberg, Executive Dean at Ellsworth Community College, was present to facilitate a discussion about the new library building project. From the discussion it was determined that the Council would like to meet with the Library Board at the January 10<sup>th</sup>, 2005 council meeting to discuss the items of concern that were outlined at the November 29<sup>th</sup> council meeting. They also discussed what grants might be available for new library construction. Gearhart motioned to pursue hiring a professional grant writer to apply for any grants that might be available. He also expressed the desire for the City, Library Trustees and Library Foundation to work together in this process. Stewart seconded the motion. Ayes – 5; nays – 0.

With no further business evident, council adjourned by motion at 9:00 PM.